

Andrew S. Tinnin

6344 Trumpeter Lane
Ypsilanti Michigan 48197

drewtinnin@yahoo.com Home: (734) 915-0260 Fax: (734) 764-6291

Skills

Presentation Skills

- Experience presenting at student affairs and student leadership conferences on topics such as first-year experience programs, teambuilding, gay-lesbian-bisexual issues, and teambuilding.
- Serve as emcee of Academics at Michigan session during summer orientation.
- Conduct training sessions for professional and student university staff members dealing with teamwork, communication and listening skills, diversity, and student leadership.
- Extensive knowledge of Keynote, PowerPoint, and other multimedia presentation tools.
- Presented residence life information sessions and recruitment sessions for a first-year experience living-learning program at new student and family orientation.

Public Relations

- Represent the Office of New Student Programs and University of Michigan at receptions for admitted students and their families.
- Produce marketing materials for welcome week, orientation, and student auxiliary service units including parents' newsletter, print advertisements, web pages, and direct mailings.
- Served on student union marketing team, developing collaborative approaches to promoting dining, bookstore, and campus activities events.
- Represented student body as a Presidential Ambassador to constituent groups, including alumni, donors, and legislators.

Supervision/Advising

- Experience recruiting, selecting, training, supervising, and evaluating full-time, graduate, and student employees in union and non-unionized workplaces.
- Counsel, facilitate mediation sessions, and or adjudicate students after referral for possible violations of university policies.
- Advised student organizations and residence hall governments, including financial oversight.

Experience

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| University of Michigan, Ann Arbor, MI Assistant Director, Office of New Student Programs | July 2003 - Present |
| The University of Toledo, Toledo, OH Parks Tower Director | July 2001 - July 2003 |
| Bowling Green State University, Bowling Green, OH Parent and Family Programs Graduate Intern | August 2000 - May 2001 |
| Bowling Green State University, Bowling Green, OH Orientation and Registration Coordinator | January 2000 - August 2000 |
| Oberlin College, Oberlin, OH Graduate Assistant Area Coordinator | August 1999 - May 2000 |

Education

Bowling Green State University, Bowling Green, OH
Master of Arts - College Student Personnel, May 2001

Southeast Missouri State University, Cape Girardeau, MO
Bachelor of Arts - Speech Communication (Public Communication), May 1999