

**Minutes of second meeting of Umma wa Wapanda Baisikeli Dar es Salaam
4th February 2006**

Attendance

Abdallah Khatib
Elaine Baker
Paulo Atibu
John Emil Maximilian
Juma Ali Salehe Jongo
Shukuru Hassan
Siyenu Mohammed
Tendekayi Guni

The following administrative tasks were discussed

- It was agreed that the first priority is registration.
- It was also agreed to open a bank account
- Members encouraged each other to make voluntary contributions to the costs of administration and registration. It was agreed to get a receipt book for these contributions.
- It was agreed to meet again the following week at 9am, but that in the weeks after that, meetings would be at 3.30pm on Saturdays instead to facilitate those who work on Saturday mornings.

Follow up

- Elaine and Meja to decide where office is and follow up letter from ward executive officer
- Maximilian to go to the Vice President's Office to find out about registering NGOs
- Meja, Elaine and Maximilian to provide copies of CVs and passport size photos for registration
- Elaine to print flyers for two weeks time for distribution next week to members so they can distribute to others

We brainstormed on ideas for activities UWABA could do. The following ideas were discussed:

- Negotiating as a group to get insurance for cyclists
- Sending press release to newspapers and holding press conference about UWABA.
- Designing a logo
- Printing UWABA T-Shirts for members to buy. Shukuru Hassan said it is possible to get printed T-Shirts for Tsh 2,200 each.
- Getting children to enter the bicycle essay competition (details were circulated)
- Getting watalaam from the university to give a talk about cyclists rights and/or city planning for cyclists

- Encouraging and supporting law and engineering/planning students both Tanzanian and abroad to do research and case studies on cycling conditions in Dar es Salaam
- Introducing “Cyclist friendly workplace” certificates with a list of criteria which offices can apply for.

Follow up:

- Maximilian to find out more about press conference
- Tendekayi to design a logo
- Elaine to write press release