

NO Sponsorship required!

HALLIBURTON

11th Floor, Menara Tan & Tan, 207 Jalan Tun Razak, 50400 Kuala Lumpur

DATE: 4th August 2003
TO: Hj. Rozali Saidon, Petroleum Unit
TEL/FAX: SPE Brunei Section Secretary
673.2.380333 / 673.2.383004
FROM: Sharif Salahudin
TEL/FAX: 603.9206.6829 / 603.9206.6901
RE: UTM - SPE STUDENT CHAPTER FIELD TRIP
TOTAL PAGES 5
(INCLUDING COVER):

NOTE:

Haji,

Thanks for your note. Attached please find the SPE UTM Student Chapters proposal for their Study Tour to Brunei. They suggest Sept 17th to the 22nd but I am sure that they can bring this timing forward to early part of that week.

The aims and objectives for the visit are presented in the proposal together with a daily tentative agenda. We can help guide the agenda as we see fit. Please review & I shall call to discuss.

Regards,

Sharif Salahudin

Sharif Salahudin

Senior Technical Advisor

Production Enhancement/Sand Control



IF YOU HAVE ANY DIFFICULTY READING OR RECEIVING THIS FAX, PLEASE CALL THE NUMBER LISTED ABOVE.

PROPOSAL FOR STUDY TOUR TO BRUNEI

1.0 INTRODUCTION

Society of Petroleum Engineers (SPE) Student Chapter is an international technical/professional organization dedicated to the advancement of technology associated with the recovery of hydrocarbon energy resources. In Malaysia, we have only one student chapter which is in Universiti Teknologi Malaysia (UTM). Every year, we organize a few field trips and excursions overseas. This year, we plan to visit Brunei. The aims and objectives of this visit is presented below

2.0 AIMS & OBJECTIVES

- To develop a closer understanding of the Oil and Gas industry in the overseas locations.
- To expose the students to the technology used in the other country in the Oil and Gas Industry.
- To develop a close ties and promote friendship among the SPE-UTM and other SPE members in the overseas location.
- To obtain a close-up view of the course of Petroleum Engineering in other universities.
- To enable undergraduates to think globally.

3.0 ORGANIZER

SPE-UTM Student Chapter and Petroleum Engineering Department in Faculty of Chemical and Natural Resources Engineering, UTM

4.0 NUMBER OF PARTICIPANTS

10 students with 2 lecturers and 1 representative from SPEKL

5.0 DATE

17 SEPT 2003- 22 SEPT 2003

6.0 TENTATIVE PROGRAM

APPENDIX 1

7.0 BUDGET

APPENDIX 2

8.0 CONCLUSION

We hope that this program can be successfully done and develop the undergraduates with global perspective.

Prepared by,

(MOHD AL-AMIN SELEMAN)
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Appendix 1

Draft Of Tentative Study Tour To Brunei (17 – 22 September 2003)

17 September 2003 (Wed)

- 1430 Depart from UTM to KLIA
- 2000 Depart from KLIA to MIRI (Depend on our tickets)

18 September 2003 (Thur)

- 0800 Depart from Miri to Bunei
(We need a transport from Miri to Brunei)
- 1130 Depart to Universiti of Brunei (UBD)
- 1300 Visit Geo-Science department of UBD
- 1600 A dialogue between SPE-UTM and UBD students
- 2000 We suggest to have program like a dinner or simple game between SPE-UTM and UBD students
(Is it possible for UBD to provide our accommodation there)

19 September 2003 (Fri)

- 0800 Depart to Seria Terminal from UBD
(we suggest that some of UBD students can follow our trip to this place)
- 1000 Visit Seria Terminal
(We suggest to have an activities with them such as simple talks on Petroleum Industry. Is it possible to them to sponsor our accommodation there)

20 September 2003 (Sat)

- 0800 Depart to Seria Field
- 1000 Visit Seria Field
(I suggest we have a simple meet with SPE Brunei)

21 September 2003 (Sun)

- 0800 Visit town of Brunei
- 1030 Depart to MIRI
- 2000 Flight back to KLIA (depend on our tickets)

22 September 2003(Mon)

- 0100 Depart to UTM
- 0600 Arrive at UTM

Note: We hope that SPE Brunei can provide a bus for us from 17 September 2003 to 21 September 2003. All of this tentative are subject to change. We need to discuss furthermore on this.

Appendix 2

DRAFT OF BUDGET FOR STUDY TOUR TO BRUNEI 17 – 22 September 2003

Individual Expenses

1. Flight tickets (2 ways, KL – Miri)	RM	1000.00
2. Food and beverage 4 days X RM 20	RM	80.00
3. Transportation in Brunei	RM	200.00
4. Accommodation 4 days X RM 200	RM	800.00
5. Unexpected Expenses	RM	300.00
Total	RM	2380.00

Expenses For Whole Program

1. Individual expenses 13 X RM 2380	RM	30940.00
2. Survenior 6 x RM 100	RM	600.00
3. Negative Film 5 X RM 12.00	RM	60.00
4. Unexpected Expenses	RM	500.00
Total	RM	32100.00

Sponser

1. Fees 10 x RM 200.00	RM	2000.00
2. From Petroleum dept.	RM	5000.00
3. From UTM student affairs	RM	4000.00
4. From SPE KL	RM	15000.00
5. Others Company	RM	6100.00
Total	RM	32100.00



**Society of Petroleum Engineer
Brunei Section**

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Bahrah Building,
Jalan Menteri Besar,
Bandar Seri Begawan, BB3910
NEGARA BRUNEI DARUSSALAM

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(1) SPE/2003/JULY

External Affairs Adviser (CEA)
Brunei Shell Petroleum Co Sdn Bhd
Seria KB 3534,
BRUNEI DARUSSALAM.

23 July 2003

Dear Sir,

UTM – SPE STUDENT CHAPTER FIELD TRIP

This is to inform you that UTM – SPE Student Chapter is organizing a 3 – 5 day field trip to Petroleum related areas/facilities in Brunei Darussalam sometime in September 2003.

As per the attached fax, they have requested to visit :

- Seria field
- Seria terminal
- UBD Petroleum Energy Section

In view of this, SPE Brunei Section kindly forward the matter for your consideration. For your information, UBD (Geo-science Department) has kindly consider to accept the visiting students.

We hope all parties involved (SPE Brunei Section, BSP and UBD) would come together to put up a visit itenary and agenda of the visit. For this we would like to propose a short meeting 9 a.m on Wednesday, 30 July 2003 at PU offices in Bandar.

Your early response regarding the matter is greatly appreciated

Yours truly,


HAJI ROZALY BIN HAJI SAIDON

Secretary

SOCIETY OF PETROLEUM ENGINEERS, BRUNEI

CC : Hj Kamaludin Bungsu (DOP, BSP Co Sdn Bhd) ✓
Prof. Joe Lambiase (Head of Geo-science Department UBD)