

RÉSUMÉ

Charles A. (Chuck) Ralston

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OBJECTIVE

Senior leadership position involved with design of knowledge management systems for organizational mission accomplishment

CAREER

Since 01/93 Administrative Librarian GS-1410-13 (Library Program Manager)

US Army Forces Command (FORSCOM), ATTN: AFG1-MWE (Lib Pgm), 1777 Hardee Avenue SW, Fort McPherson GA 30330-1062

As Director, FORSCOM Library Program, I am responsible for policy and technical guidance to the general, public libraries on Forces Command installations (Forts Bragg NC, McPherson GA, Irwin, CA, etc.). I advise both installation and Headquarters staffs on library requirements, standards, funding, facilities, collections, automation, librarian career development, and overall program delivery. I make staff assistance visits to installations, briefing the installation command group on libraries. As a staff action officer, I write analyses and present written and oral briefings on library issues and, as directed, on other issues involving manpower, automated systems, and budget. Accomplishments include (1) installation of automated systems in all FORSCOM installation libraries, and (2) renovation and construction of new library facilities on all FORSCOM installations. I serve as FORSCOM representative on the Army Library Steering Group which advises the Army G1 and also works closely with the Federal Library Committee of the Library of Congress. I served as Group's Chair, 1999-2001. I accomplished completion of first Army Library Strategic Plan and I hosted two Army-wide Library Institutes (1993 and 2000), the premier professional development opportunity for Army librarians. I have been assigned special duties to include, (1) development of the FORSCOM Military Child Education (K-12) Program (1997-1999), (2) coordination of the Better Opportunities for Single Soldiers (BOSS) Program (1996), and (3) recently as a member of the Administrative Appeals Board for a Commercial Activities study involving Fort Bragg. Outcomes include (1) organizing the first FORSCOM conference of installation school

liaison officers with the FORSCOM Commanding General present, and (2) staffing of the first BOSS Circular.

My supervisor is Mr. Francesco G. Serafinelli, Chief, Education-Library Branch, MWR Division, G1, (404) 464-7411.

08/90 – 12/92 Supervisory Librarian GS-1410-13 (Library Management Office)

US Army Europe & 7th Army, ATTN: AEAGA, APO AE 09014

As Supervisor, Library Management Office, I supervised four other librarians and had responsibility for operations of (1) the US Army Europe (USAREUR) command-wide automated library system, PALS, (2) the USAREUR Library Resource Center command reference library, (3) the Audio Visual Library, and (4) the Remote Site Library Support Center. I provided technical and professional guidance to 40 USAREUR Military Community librarians. I accomplished the first complete inventory of PALS (Patron-oriented Automated Library System) and initiated the first major system upgrade to PALS. I also coordinated two USAREUR librarian training institutes for the Military Community librarians, during a time of great upheaval because of both USAREUR drawdown and the impact of Operations Desert Shield / Desert Storm. As part of the USAREUR force reduction, beginning in 1990, I coordinated several Military Community library closings with the USAREUR Host Nation Activities staff, the Library of Congress Gift and Exchange staff, and the US Information Agency of the US Department of State.

02/90 – 08/90 Supervisory Librarian GS-1410-13 (Field Services Librarian)

US Army Europe & 7th Army, ATTN: AEAGA, APO NY 09403

As Field Services Librarian, I supervised two other librarians and was responsible for the operation of the USAREUR Audio-Visual Library and the USAREUR Remote Site Library Support Center which provided library materials to soldiers and families in Germany, Belgium, the Netherlands, Italy, Turkey and Greece. I advised all Military Community librarians on professional library training and development. At the request of the senior leadership, I drafted a plan for reducing by half the USAREUR Library Management Office. Plan was implemented during 1991 and 1992.

08/87 – 02/90 Administrative Librarian GS-1410-13 (Library Program Manager)

US Forces Command, ATTN: FCJ1, APO NY 09403

As Director, FORSCOM Library Program, I was responsible for policy and technical guidance to public libraries on Forces

Command installations (Forts Bragg NC, McPherson GA, Irwin, CA, etc.). I advised both installation and Headquarters staffs on library requirements, standards, funding, facilities, collections, automation, librarian career development, and overall program delivery. Accomplishments included (1) obtaining productivity capital improvement funding for automation to the installations libraries, and (2) planning for and construction of the Fort McPherson Library during 1988-1989. I served as FORSCOM representative on the Army Library Steering Group which advised the Army senior leadership, and also worked closely with the Federal Library Committee of the Library of Congress. I initiated the Army-wide Library Institute for 1990, the premier professional development opportunity for Army librarians.

07/79 -- 08/87 Supervisory Librarian GS-1410-12 (Chief, Technical Services)

US Military Academy (USMA) Library, West Point NY 10996

As Supervisor, Technical Services Division, I was responsible for USMA Cadet Library acquisitions and cataloging for the main and 12 academic departmental libraries. I also assisted the senior library leadership with implementation of the Cadet Library's first automated system. My major accomplishment was my team's contribution to deployment of library automation July 1982.

01/77 – 07/79 Librarian GS-1410-11 (Reclassification Librarian)

US Military Academy Library, West Point NY 10996

As Reclassification Librarian, I led the seven-person Reclass Team, responsible for re-cataloging and re-classifying the Cadet Library's half million book titles, from Dewey Classification to that of the Library of Congress. This project, completed in 1982, laid the foundation for future USMA Cadet Library automation.

RELATED EXPERIENCE

1993 –1996 Facilitator

Personnel Management for Executives (PME). Atlanta GA

I served as facilitator for six PME courses offered by the US Army Center for Civilian Leadership, Southeast Region.

1979 –1980 Instructor (Adjunct Faculty)

History Department, Ladycliff College, Highland Falls NY 10928

I taught American history to soldiers and family members.

1974 – 1976 Graduate Teaching Assistant

History Department, University of Kentucky, Lexington KY 40506

I prepared lectures, led discussions, and evaluated exams.

1968 – 1970 Military Service -- US Army -- Honorable Discharge

Vietnam. Served with 'B' Battery, 2d Battalion 321st Field Artillery (FA), and with the FA liaison team, 1st Battalion 508th Infantry, 3d Brigade 82d Airborne Division. Promoted to Specialist 4. Awarded the Bronze Star and Army Commendation medals.

Fort Carson. Served as assistant to the Intelligence Officer, 6th Battalion 20th Field Artillery, 5th Infantry Division (Mechanized). Promoted to Sergeant. Soldier of the Year, 1970. Awarded Army Commendation Oak Leaf cluster and Good Conduct medal.

EDUCATION

University of Kentucky, Lexington KY 40506

1975 – 1976 Doctoral studies in European history – 18 semester hours (SH)

1973 – 1975 Master of Arts (M.A.) -- history -- GPA 3.62 – 30 SH

1970 – 1971 Master of Science (M.S.) -- library science -- GPA 3.53 30 SH

1965 – 1968 Bachelor of Arts (B.A.) -- history major – GPA 3.00 120 SH

American College in Paris, 31 Ave. Bosquet, Paris, France 75007

1962 – 1963 Liberal arts studies

Orleans American High School, Orleans, France 45000

1959 – 1962 Diploma

PROFESSIONAL DEVELOPMENT

07/97 Georgia Tech, Atlanta GA, Systems Networking Certificate

08/94 Army Management Staff College, Fort Belvoir VA -- Class 94-2

08/93 Personnel Management for Executives, Certificate of Completion

HONORS

- 08/94 **Army Management Staff College, Fort Belvoir VA**
 Professional Writing Contest – 1st Place
- 12/86 **US Military Academy Library, West Point NY**
 Letter of Commendation for Reclassification Project

PUBLICATIONS

“The Vietnam War in Books and Periodicals” *AB Bookman’s Weekly*, 79:26 (June 29, 1987), pp. 2885-2892.

Editor, *Interservice Resource Management: Proceedings of the 26th Military Librarians’ Workshop*. West Point, NY: US Military Academy, 1984.

INTERESTS

I host the *Scott LaFaro: Beacon for Jazz Bassists* web site <www.geocities.com/chuck_ralston/08_slf.htm> and play drums.

I serve as Board Member and President, Glenleigh Homeowners Association <www.glenleigh.org> – 1993-1995 and 2001-2003.

I coach youth basketball and soccer.

REFERENCES

Will be furnished upon request.