

SECTION 2

MINUTES & REPORTS OF THE 165th ANNUAL DISTRICT CONFERENCE

EASTERN NEW YORK/NEW ENGLAND DISTRICT OF THE WESLEYAN CHURCH

DISTRICT JOURNAL 2007

DISTRICT CONFERENCE 2007 ROLL CALL

ORDAINED MINISTERS:

Church	Pastor	Present
Albany	Gregory F. Norman	yes
	Irene C. Norman	yes
Bakers Mills	Ronald Weller	yes
Brandon Center	Juanita E. Brooks	yes
Brant Lake	Florence Gage Bates	yes
Bridgeport	Terrel P. Scott	no
Brookdale	John Milligan	yes
Cadyville	Jeffrey R. Turcotte	yes
Catskill	Keith L. Warner	yes
	Stephan A. Valk	yes
Chestertown	(See Hague)	--
Cobleskill	Jeffrey A. Jones	yes
	Andrew Fetter	no
	Don Klob	yes
Colton	Randall E. Anderson	yes
Cooks Corners	Bentley McQuinn	yes
Corinth	David D. Parker	no
Dorchester	Osborne Etienne	yes
East Pitcairn	Kenneth Davis	yes
Ellenburg Depot	Robert R. Phillips	yes
Ellington	Norman C. Mesel	yes
Ferrisburg	Charles A. Paolantonio	yes
Forest Dale	John A. McDonald	yes
Fort Miller	Paul Gorsline	yes
Gloversville	Larry D. Johnson	yes
Hadley-Luzerne	Richard E. Osborne	yes
Hague	Russell C. Bissell, Jr.	yes
Hartford	Peter Isaac	yes
Heuvelton	Doug A. Thornburgh	no
Kingsbury	Loren E. Gage, Jr.	yes
	Gerald Matson	yes
Lisbon	Aaron Mishoe	yes
	Melissa Mishoe	no
Long Lake	Kevin M. Austin	yes
Macomb	James R. Warrington	yes
Malone	Richard Vaillancourt	yes
Mooers	John R. Gillette, Jr.	yes
	Kenneth S. Taber	no
Morley	James Bretzinger	yes
Niskayuna	Glenn R. Bozak	yes
	Robert J. Tice	yes
	Eric K. George	yes
	Walter F. Plock	yes
Norfolk	Brendon J. Hardy	yes
North Chittenden	Joel T. Tate	yes
Ogdensburg	Gloria Strong	yes
Oneonta	Eric J. Santamont	yes
Phoenicia	No Delegate	--
Plattsburgh – Elizabeth Street	Judy Pribis	yes
Plattsburgh – Turnpike	Ralph E. Chapman	yes
	Kevin C. Finley	yes

Queensbury	Marc T. Watkins	yes
Shokan	Wesley P. McCallum	yes
Springfield	Larry C. Fair	yes
Springfield Hispanic	William R. Del Rosario	yes
Waterbury Center	Edward J. Mallory	yes
Waterford	Paul W. Barna	yes
	James Scudder	yes
Wells	Thomas P. Bird	yes
West Chazy	Jonathan A. Hunter	yes
Willow	No Delegate	--
OTHER MINISTERIAL MEMBERS:		
District Superintendent	Edward E. Lindsey	yes
Denominational Service	Romeo M. Caringal	no
	Warren C. Burbury	no
Chaplains	Paul D. Dettmer	yes
	Thomas B. Getman	yes
	Timothy C. Hawk	no
	Jay W. Osterhout	yes
Interchurch Service	Melanie Kierstead	no
	Mark Taber	no
	R.W. Williams	yes
	Rebecca Rowley	yes
	Francias Payette	yes
Special Service:		
Retired:	Harold Austin	yes
	Thomas Boghosian	no
	Carl Chapman	yes
	Olson W. Clark	no
	Margaret Jean Dayton	no
	Edward Elliott	yes
	Bernard W. Fortune	yes
	John R. Granger	no
	Fenton Harvey	yes
	Kenneth H. Morris	no
	Nelson G. Owen	no
	John Putney	no
	Edwin Seaman	yes
	Stanley Taber	no
	Floyd H. Tyler	no
Reserve:		
Educational Leave:	Justin Howard	no
	Joseph Wells	no
TOTAL ALL MINISTERIAL DELEGATES		<u>65</u>

DISTRICT CONFERENCE 2007 ROLL CALL

LAY DELEGATES:

Church	Delegate	Present
Albany	Alex Parker	yes
Bakers Mills	James Ross	yes
	Matt Galusha	yes
Brandon Center	No Lay Delegate	--
Brant Lake	Pat Dalaba	yes
Bridgeport	No Lay Delegate	--
Brookdale	Betty LeCuyer	no
Cadyville	Diane Dumas	yes
	Dolly Venne	yes
Catskill	Gale Ilsley	no
	William Isley	no
Chestertown	Sylvia Smith	yes
Cobleskill	Jamie Jones	yes
	Stella McKenna	yes
	Jessie Klob	yes
Colton	Dale Robar	yes
Cooks Corners	Penny McQuinn	yes
	Joyce Foster	yes
Corinth	Carol Ralph	yes
	Bev Kipp	yes
Dorchester	Desiree Etienne	yes
East Pitcairn	Judy Davis	yes
Ellenburg Depot	Patty Abel	yes
	Lyn Boadway	yes
Ellington	April Griffin	yes
	Karen Guillette	yes
	Phillip Cook	yes
Ferrisburg	No Lay Delegate	--
Forest Dale	Jeanette Osterhout	yes
	Kenneth Osterhout	yes
Fort Miller	Richard Backus	yes
Gloversville	Jeff Hinderliter	yes
	Robert Lair	yes
Hadley-Luzerne	Debbie Geer	yes
	Donna Osborne	yes
Hague	John Ockrin	yes
Hartford	Denis Thorington	yes
	Alfred Shippy	yes
Heuvelton	Sherrie Stanton	yes
Kingsbury	June Hartman	yes
	Miram Hayes	yes
Lisbon	Richard Ladouceur	yes
	Loraine Getman	yes
	Christy Osterhout	yes
Long Lake	Martin Bozak	yes
	Roberta Chapman	yes
Macomb	Elizabeth Washburn	yes
	Joyce Walton	yes
Malone	Martha Bowen	yes
	Audrey McEwen	yes

Mooers	Leonard Drown	yes
	Sheila Drown	yes
	Mary Taber	yes
Morley	Paul Hurlbut	yes
	Elizabeth Williams	yes
Niskayuna	Ida Peterson	yes
	George Phillips	yes
Norfolk	Amy Robinson	yes
	Darlene Alexander	yes
North Chittenden	Christine Tate	yes
Ogdensburg	Rebecca Ryor	yes
Oneonta	Steve Waller	yes
Phoenicia	Richard Loveless	yes
Plattsburgh – Elizabeth Street	Marcia Richard	no
Plattsburgh – Turnpike	Myron Golden	yes
	Phil Hunter	yes
	Linda Chapman	yes
Queensbury	Patricia Leland	yes
	Paul Lamos	yes
	April Wilhelm	yes
Shokan	Barbara Frawley	yes
	Kevin Frawley	yes
Springfield	Irv Necomb	yes
Springfield Hispanic	Willca Mendez	yes
Waterbury Center	Mark Davis	no
Waterford	Nancy Plass	yes
	William Plass	yes
Wells	Aaron Weaver	yes
West Chazy	Bill Gonyea	yes
Willow	No Lay Delegate	--

DISTRICT BOARD OF ADMINISTRATION

Richard Bates	yes
Steven Drown	yes
Richard Finley	yes
Wesley Lawrence	yes
William Weaver	yes
Dawn Valk	yes

TOTAL ALL LAY DELEGATES

77

TOTAL ALL MINISTERIAL DELEGATES

65

TOTAL ALL DELEGATES

142

**165th EASTERN NEW YORK - NEW ENGLAND DISTRICT CONFERENCE
THE WESLEYAN CHURCH
LAKE VIEW CONFERENCE CENTER LAKE GEORGE, New York**

Daily Proceedings

FIRST DAY THURSDAY JUNE 21, 2007

ORDINATION SERVICE: Conference began with the ordination service at Hadley-Luzerne Wesleyan Church. Prelude music was played by Cindy Gage, worship was lead by Rev. Richard Osborne. Special music Wesleyan Ministers Choir and Cindy Gage. Dr. Earle Wilson gave the ordination message. After the service a reception was held in honor of our ordinand **Richard J. Vaillancourt Jr.**

SECOND DAY FRIDAY JUNE 22, 2007

The proceedings began at 8:30 a.m.

WELCOME: Rev. Richard Osborne led the praise time. Dr. Edward E. Lindsey welcomed the delegates, pastors, guests and led the conference in prayer seeking the Lord's blessing. Dr. Ed Lindsey then welcomed and presented Dr. Earl Wilson, General Superintendent.

STATE OF THE CHURCH ADDRESS, Dr. Earle Wilson G.S. highlighted the programs & statistical results of the denomination which were included in the packets given to the delegates. He spoke of **"Leadership Initiatives"** that the General Board have instituted within the Wesleyan Church. (1) Leadership Development Journey, (2) Internationalization, (3) Doctrinal Symposiums, (4) New Pastor Orientation at International Headquarters, (and 5) The Gaithering 07. As he brought his report to conclusion he spoke of a "time of transition" and that the church must be about people getting saved. Men and women are lost and we must do something about it.

CALL TO ORDER: Dr. Earle Wilson called the meeting to order at 9:25 am.

ROLL CALL: Completed as delegates registered and received their packets at the registration table. 63 Clergy and 78 Lay for total of 141 voting delegates present.

CONFERENCE BAR: Motion carried: to include all seated at the tables that have registered in the Lake View Conference Center as voting members.

AGENDA: Motion carried to approve agenda as printed in packet with editorial changes.

HEAD TELLER/COUNTER and COURTESY COMMITTEE ANNOUNCED:

Head Teller: Pastor Joel Tate and assistants:

Rev. Edward Elliott, Rev. Judy Pribis, Rev. Jim Scudder and Mr. William Strong

Head counter: Norma Winslow and counters: Becky Gonyea, Barbara Granger, Pat Logan,

Debbie Fortune, Frank and Ruth Timpson

Courtesy Committee: Rev. Larry Johnson

REPORTS:

DISTRICT SUPERINTENDENT: (Report #1) Dr. Edward E. Lindsey gave his report which was received.

Ballot #1 distributed and marked.

ASSISTANT DISTRICT SUPERINTENDENT: (Report #2) received into the minutes.

DISTRICT TREASURER: Report was received in the minutes. 87% of USF paid!

DISTRICT APPORTIONMENT For 2007–2008 by District Treasurer

Report of Ballot # 1 Results show election:

Director of World Missions:

Cindy Austin

District Secretary & Assist. District Secretary:

Jeff Turcotte, Keith Warner will serve as ass.

Director of Evangelism and Church Growth:

Glenn Bozak

District Statistician:

Marc Watkins

Ballot #2 distributed and marked.

COURTESY COMMITTEE:

Wayne Derr, Stewardship and Estate Planning

Jack Connell, Houghton

Leanne Little, World Hope

CONFERENCE REPORTS:

Auditing Committee

Richard Loveless and Stan Lockwood

Statistical Report

Rev. Marc Watkins

Report of Ballot # 2 Results show election results show election of DBA both Clergy and Lay.

Clergy: Kevin Austin

Keith Warner

Richard Osborne

Larry Fair

Lay: William Strong

Steve Drown

Wesley Lawrence

William Weaver

Dawn Valk

Ballot #3 distributed and marked.

ACTION COMMITTEE REPORT

Proposed change to the District Standing Rules:

II. Spiritual Formation Director

Recommend that the Standing Rule II. E. Spiritual Formation Director is deleted:

Resolution #1 Reading:

The Spiritual Formation Director shall continue to develop a District Audio/Visual Library and make a list of available resources to all pastors annually. **Motion passed by voice vote.**

MEMORIAL TO GENERAL CONFERENCE:

Memorial on District Board of Administration

Whereas The Discipline of the Wesleyan Church Chapter 3, Paragraph 1206 under the heading of District Board of Administration states: "Each Member at Large of a District Board of Administration shall be a Covenant Member of a local Wesleyan Church within the district of service both at the time of election and throughout the tenure of membership" and,

Whereas District Board of Administration members have held local church membership but not remained active in a local Wesleyan Church during their entire tenure of membership,

Be it resolved that the follow words be added following the phrase district of service: "**and remain active in a local Wesleyan Church,**" so that Chapter 3, Paragraph 1206 shall read:

"Each Member at Large of a District Board of Administration shall be a Covenant Member of a local Wesleyan Church within the district of service and remain active in a local Wesleyan Church both at the time of election and throughout the tenure of membership."

Be it further resolved that the action be taken on Paragraph 1206 under Chapter 3 District Board of

Administration in The Discipline of The Wesleyan Church be made to bring the following reading current.

Motion passed by voice vote.

*** Note: Memorial is to be sent to the General Committee on Memorials**

RESOLUTION TO CLOSE WESLEYAN BIBLE CAMP

To the 165th District Conference of the Eastern New York / New England District of the Wesleyan Church Resolution to Close Wesleyan Bible Camp.

Whereas Wesleyan Bible Camp has failed to fully meet its financial obligations for the past several years and,

Whereas many of the Wesleyan Bible Camp facilities are in a state of severe disrepair and,

Whereas the monies needed to bring the facilities up to a place of acceptable usability and marketability for the future would be in the hundreds of thousands and even millions of dollars and,

Whereas insufficient financial support has been given by individuals and the District and,

Whereas continued operation of the facilities under the current financial restrains is impossible and the projected

expenses to upgrade and further maintain these grounds and facilities will increase dramatically over our recent operating budgets and,

Whereas the financial burden from the Clinton County Department of Health's demands to meet new and ongoing regulations continues to increase,

Be it resolved that Wesleyan Bible Camp shall not operate any district ministries on the Wesleyan Bible Campgrounds during the 2007 district camping year and will close and cease to operate at the end of the 2007 camping season and that management and disposal of the grounds will be placed in the hands of the District Board of Administration and,

Be it further resolved that the District Board of Administration and the Spiritual Formations Committee will assist through their direction and guidance in providing district opportunities for camps or retreats for those areas affected by the closing.

Submitted Unanimously by the Camp Committee and approved by the Action Committee

Motion to Divide the House. Motion was passed by ballot vote.

Amendment to the Resolution:

Motion received: to strike the words “**and disposal**” of the facilities so the resolution would read:

Be it resolved that Wesleyan Bible Camp shall not operate any district ministries on the Wesleyan Bible Campgrounds during the 2007 district camping year and,

Be it resolved that the management of the property will be placed in the hands of the District Board of Administration and not be disposed of for a period of 1 year beginning from the rise of District Conference June 22, 2007.

Be it further resolved that the District Board of Administration and the Spiritual Formations Committee will assist through their direction and guidance in providing district opportunities for camps or retreats for those areas affected by the closing.

Amendment to the Resolution passed by a voice vote.

Ballot Results to close Wesleyan Bible Camp

Clergy:	47	yes to close	11	no to stay open
Lay:	59	yes to close	15	no to stay open
Total:	106	yes to close	26	no to stay open

* Discussion & results of vote continued after lunch.

CONFERENCE deferred to the RELIEF ASSOCIATION for their meeting. (See Journal report)
CONFERENCE ADJOURNED FOR LUNCH AT 12:00PM.

Conference reconvened at 1:15 pm.

ROLL CALL: Roll was taken by ballot showing 58 clergy and 77 lay for a total of 135 voting members registered.

Report of Ballot # 3 Results show election:

Action Committee:

Clergy:	Keith Warner	Carl Chapman
Lay:	Rebecca Ryor	Ernest Schenk

District Building Committee:

Clergy:	Kevin Finley	Richard Osborne
Lay:	Leonard Drown	Craig Seaman

Nominating Committee:

Clergy:	Loren Gage	Brendon Hardy
Lay:	Donna Osborne	Paul Lamos

Ballot #4 distributed and marked.

Report of Ballot #4 Results show election of Delegates to General Conference 2008

Clergy:	Rev. Ralph Chapman	
Lay:	Steve Drown	Paul Lamos

DISTRICT BOARD OF MINISTERIAL DEVELOPMENT: (Report #3)

Rev. Marc Watkins DBMD (Sec.) read the report.

DBMD recognizes the following for educational achievement: Dr. R.W. Williams - Doctor of ministry Degree.

ORDINATION VOTE: Dr. Earle Wilson led the motion to accept the recommendation of the DBMD to ordain Richard J. Vaillancourt Jr., to Ordained Ministers Orders. **Motion passed by voice vote.**

YEARS OF SERVICE RECOGNITION

The following pastors were recognized with certificates of achievement for the following years of service:

10 Years of Service:	Paul Gorsline, Richard Vaillancourt
15 Years of Service:	Jeff Jones, Richard Osborne, Terrel Scott
20 Years of Service:	Irene Norman
25 Years of Service:	Mark Taber
30 Years of Service:	Paul Dettmer, John Milligan
35 Years of Service:	Robert Phillips

40 Years of Service: Thomas Getman, Edward Lindsey

50 Years of Service: Robert Tice

Motion carried to receive the entire report into the minutes.

CONFERENCE REPORT:

E&CG & Church Plant Goals & Certificates Rev. Glenn Bozak

TARGET CITIES/CHURCH PLANTING GOALS: certificates of appreciation were presented to those churches which had met their goal: Albany, Bakers Mills, Brant Lake, Cadyville, Catskill, Chestertown, Colton, Cooks Corners, Corinth, East Pitcairn, Ellington, Forestdale, Fort Miller, Lisbon, Long Lake, Mooers, Morley, Niskayuna, North Chittenden, Ogdensburg, Oneonta, Phoenica, Plattsburgh Turnpike, Ridge Road, Shokan, Springfield, Springfield Hispanic, Waterbury Center, Waterford, Wells, and West Chazy.

CONFERENCE REPORTS cont.:

Property Insurance Treasurer	Rev. Kenneth Taber
Evangelism & Church Growth	Rev. Glenn Bozak
Spiritual Formations	Rev. Norm Mesel
World Missions	Mrs. Cindy Austin
Benevolent Foundation, Inc. Chairman's Report	Rev. Donald Klob
Benevolent Foundation, Inc. Treasurers Report	Mr. Jeffrey Leland
Wesleyan Bible Camp	Rev. Keith Warner
Wesleyan Women	Mrs. Lois Strum
WW Treasurer	Mrs. Elizabeth Williams
Building Committee	

Dr. Earle Wilson presented to the following churches the **Excellence in Ministry Award**: Cooks Corners, Fort Miller, Lisbon, Ogdensburg, Springfield, and Wesleyan Chapel.

District Zone Chairpersons elected by acclamation.

St. Lawrence Zone	Rev. Brendon Hardy
Champlain Zone	Rev. John Gillette
Central Zone	Rev. Dean Brown
Southern Zone	Rev. Wes McCallum
New England Zone	Rev. Larry Fair

Rev. Florence Bates shared Memorial Minutes.

REPORT OF THE DISTRICT BOARD OF ADMINISTRATION by District Secretary **DISTRICT PASTORAL APPOINTMENTS** for 2007-2008 by District Secretary

As Conference came to a close Dr. Edward Lindsey shared that he presented the name Rev. Ralph Chapman to the DBA Pre-conference to serve as the Assistant District Superintendent for the coming Conference year 2007-2008.

Dr. Lindsey thanked those who were key team members contributing to its success. He also thanked Dr. Earle Wilson for his leadership to the District and to the Wesleyan Church.

Closing Communion Service was led by Rev. Ralph Chapman

Dr. Earle Wilson made some closing remarks of thanks & kindness for the conference.

ADJOURNMENT: Motion carried to adjourn. Time 4.00 pm.

In our Master's service,
JEFFREY TURCOTTE,
District Secretary

EASTERN NEW YORK - NEW ENGLAND DISTRICT STATEMENT OF CERTIFICATION

We, the undersigned officers, duly elected by the Eastern New York - New England District of the Wesleyan Church, do hereby certify that in our opinion the printed copy of the minutes of the proceedings of said District Conference held at Hadley-Luzerne Wesleyan Church and the Lake View Conference Center in Lake George, NY on June 21st & June 22nd, 2007, to which this statement is bound, is a true and correct copy of the minutes of said session.

This is valid only when signed by the District Superintendent and Secretary.

Dated this 15th day of July, 2007.

Dr. Edward Lindsey
(Dist. Supt.)

Rev. Jeffrey Turcotte
(Secretary)

MINISTERIAL CODE OF ETHICS

I am a minister of the Lord Jesus Christ, called of God to proclaim the un-searchable riches of His love. Therefore, I voluntarily adopt the following principles in order that, through dedication and self-discipline, I may set a more worthy example for those whom I seek to lead and serve.

I. MY PERSONAL CONDUCT

- I will cultivate my devotional life, continuing steadfastly in reading the Bible, meditation, and prayer.
- I will endeavor to keep physically and emotionally fit for my work.
- I will be fair to my family and will endeavor to give them the time and consideration to which they are entitled.
- I will endeavor to live within my income and will not carelessly leave unpaid debts behind me.
- I will be honest in my stewardship of money.
- I will not plagiarize.
- I will seek to be Christ-like in my personal attitudes and conduct toward all people regardless of race, class or creed.

II. MY RELATIONSHIP TO THE CHURCH WHICH I SERVE

- I will dedicate my time and energy to my Christian ministry and will maintain a strict standard of discipline.
- In my preaching, I will exalt the Bible and will be true to my convictions, proclaiming the same in love.
- I will maintain a Christian attitude toward other members of the church staff and will not expect the unreasonable of them.
- In my pastoral calling, I will have respect for every home I enter for I am a representative of Christ and the church.
- In my administrative and pastoral duties, I will be impartial so no one can truthfully say that I am pastor of only one group in the church.
- I will strive, with evangelistic zeal, to build up my church but will maintain a Christian attitude at all times toward members of other religious bodies.
- I will, under no circumstances, violate confidences that come to me as a minister.

III. MY RELATIONSHIP TO FELLOW MINISTERS

- I will refuse to enter into unfair competition with other ministers in order to secure a pulpit or place of honor.
- I will refrain from speaking disparagingly about the work of either my predecessor or my successor.
- I will refrain from frequent visits to a former field and if, in exceptional cases, I am called back for a funeral or wedding, I will request that the resident minister be invited to participate in the service.
- I will never embarrass my successor by meddling in the affairs of the church I formerly served.
- I will be courteous to any predecessor of mine when he/she returns to the field and will be thoughtful of any retired minister.
- I will not gossip about other ministers.
- I will hold in sincere respect any minister whose work is well done regardless of the size or nature of the field he/she serves.
- I will consider all ministers my co-laborers in the work of Christ and, even though I may differ from them, I shall respect their Christian earnestness and sincerity.

IV. MY RELATIONSHIP TO THE COMMUNITY

- I will strive to be human in all my relationships to the community, but will never lower my ideals in order to appear "a good fellow."
- I will be considerate of the working hours of business and professional men and women and will not consume their time with unimportant matters.

- I consider that my first duty to my community is to be a conscientious pastor and leader of my own congregation, but I will not use this fact as an easy excuse to escape reasonable responsibilities that the community calls upon me to assume.

V. MY RELATIONSHIP TO MY DENOMINATION

- I will, at all times, recognize that I am a part of a fellowship that has made large contributions to my church, my education, and my ministry. In view of this fact, I acknowledge a debt of loyalty to The Wesleyan Church and will strive to fulfill my obligations by cooperating in its efforts to extend the Kingdom of God.

-ADOPTED

DISTRICT STANDING RULES

I. General

- A. The District Conference year shall begin May 1st and end April 30th. All Service Report shall be filed by May 15th. Statistical Reports and any other needed reports shall be filed by May 31st annually.
- B. The Conference Bar shall be established by the Conference Agenda Committee and the chairman of the District Conference.
- C. The District Journal shall include a dedication page as needed in memory of all pastors and/or spouses who have passed away during that conference year.
- D. A District periodical shall be printed a minimum of every quarter. This periodical shall be prepared in the district office and a single copy shall be sent via e-mail, or hard copies where E-mail is not accessible, to every church to be duplicated for distribution preferably in the church bulletin.
- E. The District shall be a member of the National Association of Evangelicals and the Christian Holiness Association.

II. District Job Descriptions

A. District Superintendent

- 1. The District Superintendent shall notify each pastor by E-mail of current prayer needs: i.e., deaths of clergy or spouse of clergy, critical church or district needs, or items directly related to district clergy.
- 2. The District Superintendent shall consult with the District Secretary to establish the District Conference Agenda.
- 3. The District Superintendent, (or his designee), may be the delegate to the Christian Holiness Partnership as determined by the District Board of Administration.
- 4. An agenda shall be mailed to all District Board of Administration members on the Monday preceding the District Board of Administration meeting.
- 5. The District Superintendent shall conduct a New Pastor Orientation Seminar.
- 6. The District Superintendent shall establish an annual Pastor Appreciation Sunday with the exact Sunday in the month of October to be set by the Local Board of Administration. At this time, the local church shall make appropriate recognition and show appreciation for its pastor(s).

B. Assistant District Superintendent

- 1. The Assistant District Superintendent shall be the person responsible annually, for promoting and collecting a Christmas love-gift for the District Superintendent.
- 2. The Assistant District Superintendent shall be the chairman of the Platform Committee for Wesleyan Bible Campgrounds.
- 3. The Assistant District Superintendent shall direct the Pastor's Mentor/Mentee ministry for all new pastors arriving on the District or those in the formative years of ministerial development.

C. District Secretary

- 1. The District Secretary shall provide copies of the Journal to each church.
- 2. The District Secretary shall send job descriptions to all elected District Officers by July 30th.
- 3. The District Secretary shall provide District Leaders with guidelines and due dates for all reports.
- 4. A summary of the Minutes of the District Board of Administration, not pertaining to be of a sensitive nature determined by the District Superintendent and the District Secretary, shall be published in the District periodical.

D. District Treasurer

1. The District Treasurer shall be appointed by the District Board of Administration, in keeping with *Discipline 1335*.
2. The District Treasurer shall be the Camp Business Manager, responsible for maintaining District funds and Camp Meeting funds in separate accounts.
3. All treasurers' books, including auxiliaries, Champlain Benevolent Foundation, Inc., Relief Association, etc., shall be submitted by May 31st for auditing purposes, except the District Treasurer whose books shall be submitted by June 15th. All district books shall close by April 30th.
4. The combined USF shall be based on 12% of the total base income of each local church.
5. All remittances to the District Treasurer after May 15th shall be posted for the following year.
6. The District Treasurer shall provide a quarterly report of the District and Camp finances to the local churches.

E. Spiritual Formation Director

1. The Spiritual Formation Director shall continue to develop a District Audio/Visual Library and make a list of available resources to all pastors annually.

F. District Board of Administration

1. The District Board of Administration, upon the recommendation of the District Board of Ministerial Development, shall award Years of Service Certificates to all district ministers and special workers under appointment by Annual Conference beginning with the tenth year of service and every fifth year thereafter. Recognition shall begin with the first year of service under district or denominational appointment, and may include service rendered outside The Wesleyan Church. Service credit may also be considered for ministry through an independent church, foreign mission, educational institution, or Para-church organization. All service recognitions shall cease upon resignation, retirement, or non-appointment, unless a minister can validate continuing service.
2. The following represent a current list of yearly District Board of Administration appointments and or approvals:
 - Assistant District Superintendent
 - District Treasurer
 - Spiritual Formation Director
 - The District Board of Ministerial Development members, as needed
 - District Board of Administration Executive Committee Lay Member (1)
 - Evangelism and Church Growth Committee Members, as needed
 - Pastoral Support Committee Members, as needed (2 laypersons, 1 minister all serving staggered terms: 3,2,1)
 - The Challenger Editor
 - Ministerial Board of Review
 - Board of Missions (*Discipline 1430-32*)
 - Property Insurance Administrator
3. The nominees for District Trustees shall be the Executive Committee of the District Board of Administration, consisting of the District Superintendent, the Assistant District Superintendent, the District Secretary, the District Treasurer, and one Lay member elected by the District Board of Administration from among its lay members.
4. The Executive Committee of the District Board of Administration shall be the Finance Committee.
5. The Executive Committee of the District Board of Administration shall develop an office assistant job description and hire same for the District Office.

6. The District Education Fund shall be administered by the Champlain Benevolent foundation, Inc. and shall develop criteria for grants and wards for this fund.
7. A Property Insurance Administrator shall be appointed annually by the District Board of Administration:
 - The responsibilities of this officer include administrating the Property Insurance Fund and making appropriate written recommendations to the Executive Committee of the District Board of Administration.
 - The Property Insurance Administrator shall serve with the Executive Committee of the District Board of Administration to make any operating procedural or insurance change recommendations to the District Board of Administration.
 - The Property Insurance Administrator shall be responsible for collecting and disbursing all property insurance premiums. Churches not paying their quarterly premiums shall receive a second notice after ten (10) days; if no response a telephone contact shall be made after thirty (30) days of delinquency and the Executive Committee of the District Board of Administration shall be notified by the Property Insurance Administrator through the District Superintendent. The Executive Committee shall make a formal recommendation of action to the District Board of Administration and report same to the local church and pastor.
8. The District Board of Administration shall annually nominate two (2) students for district scholarships to Wesleyan Colleges from a list developed by the District Educational Secretary, composed of submissions by local churches of graduating seniors planning to attend Wesleyan Colleges.
9. The District Conference has determined that any pastor of the district who retires will receive a \$250 gift from the district.

III. District Committees and Boards

A. The District Building policy shall be as follows:

- Stage One - Concept Approval
- Stage Two - Architectural Drawing Approval (Plans and Specifications)
- Stage Three - Actual Cost and Financial Plan Approval

All three (3) levels must be recommended by the Building Committee and approved by the District Board of Administration before a building project is considered to have been given full approval. The following debt guidelines will be utilized in approving church building projects:

- a. Debt loan incurred by a local congregation should not exceed 2.5 times the annual income (3 times for a new church plant.)
- b. Or, 75% of the appraised value of the building project.
- c. Or, 28% to 30% of the income of the local congregation for principal and interest.

- B. The Journal Editing Committee shall be composed of the District Superintendent, the Assistant District Superintendent, the District Secretary and the District Office Assistant.
- C. All memorials and resolutions are to be submitted to the District Conference Action Committee by March 31st.
- D. The Missions Committee includes The District Director of World Missions and the Wesleyan Women's Director along with 2 other members appointed at the Organizational meeting of the DBA following Annual Conference.
- E. Minutes of all District Boards and Committees shall be sent to all respective members and to the District Office. A copy of all actions shall also be sent to:

1. The District Board of Administration
 2. All affected groups, organizations, or individuals.
- F. An Annual Camp Budget shall be prepared by the Camp Committee to be approved by the District Board of Administration and reported to District Conference.
- G. The Camp Committee shall annually establish the dates and times for all programs provided on the Wesleyan Bible Campgrounds , as well as the hours of opening and closing of the dormitories.
- H. 1% of the total USF base income will be used for District evangelism and church growth. 0.5% relief provided by the General Church will be allocated to the District Budget and specifically applied to the Office Administrator/Bookkeeper Fund.
- I. The Ministerial Retreat Committee shall be the Board of Ministerial Development.

IV. Pastoral Support

- A. The Local Church shall pay the expenses of the pastor(s) and delegate(s) to attend the Annual District Conference or any specially convened District Conference. In so far as possible, local churches should meet the following pastoral support and benefits recommendations and whereas if the local church has ample funds to do so but refuses, the District Superintendent along with the District Board of Administration may step in and mandate that the support and benefit recommendations be met:

Level	Last Years Income	Annual Cash Salary	Weekly Minimum
1	Less than \$40,00	\$13,802	\$265
2	\$40,001 - \$55,000	\$17,922	\$345
3	\$55,001 - \$75,000	\$20,671	\$398
4	\$75,001 - \$105,000	\$25,792	\$496
5	105,001 - \$157,500	\$31,350	\$603
6	Over \$157,500	\$32,872	\$632

In Addition:

- The annual pastoral support review should include consideration of a salary increase that is not less than the official cost of living index.
- Rent free usage of parsonage with all utilities and/or a cash housing allowance
- Travel allowance for specific travel for the local church.
- Provide family health insurance.
- An amount equal to Social Security (15.3% - includes cash salary, fair rental value of the parsonage and utilities).
- Expenses for pastoral attendance of the District Ministerial Retreat
- Vacation with pay, based on years of ministerial service approved by the District Board of Administration:
 - First Year through Fourth Year: Two weeks, including two Sundays plus two additional days.
 - Fifth through Ninth Year: Three weeks, including three Sundays plus three additional days.
 - Tenth through Fifteenth Year: Four weeks, including four Sundays plus four additional days.
 - Over Fifteen Years: Five weeks, including five Sundays plus five additional days
- This is not to be cumulative in the sense of time, financial remuneration, or any other consideration. Churches are allowed to exceed these recommendations.
- Permission to accept speaking engagements outside the local church involving not more than two Sundays.
- Mileage shall be paid by the District for pastors to attend the New Pastor Orientation Seminar.

- One half of the cost of the study course for District Licensed Assigned Pastors shall be paid by the local church.
 - A bereavement period of seven days shall be provided to stationed pastors for the death of immediate family, (father, mother, brother, sister, in-laws.) In the event of the death of a spouse or child, a minimum period of six weeks shall be provided as needed or an extended amount of time mutually agreed upon by the pastor, the Local Board of Administration, and the District Superintendent.
- B. Full participation in The Wesleyan Pension Fund. There shall be paid on behalf of each eligible member, an assessment of 12% of all salaries paid to such member. This assessment shall be based upon the cash salary, housing allowance (or fair rental value and utilities of a furnished parsonage), bonuses, and any reimbursement for Social Security taxes as set forth in the bylaws of The Wesleyan Pension Fund (Disc. 1002 Article III:11 and 1004 Article V).
- C. Any church whose annual income places them below Level 1 and whose salary support does not reflect the minimum for that level shall be considered bi-vocational and its pastor(s) shall be permitted to seek additional outside employment to meet family fiscal needs. Any fiscal benefits provided the local church through outside employment shall not result in a reduction of the present pastoral salary package.
- D. All ordained and licensed ministers under District appointment are expected to attend the Annual District Camp, Ministerial Retreat, and at least one Camp Work Day annually. All churches are to support the camp and retreats by urging and assisting their pastor to attend and encouraging people to attend as much as possible.
- E. There shall be a Pastoral Incentive Agreement available to churches and pastors who are not reaching the minimum suggested salary. Such agreement shall be recommended by the District Superintendent and approved by the Local Board of Administration and the pastor(s).
- F. An appropriate Leadership Development Journey Award shall be given each participant in a cluster group when each church in a cluster group shows minimum of five (5%) gain in morning worship, reports salvations and has met all financial obligations.
- G. The District shall provide payment for up to three (3) sessions of counseling for a stationed pastor, spouse and/or child. The counselor must be approved by the District Superintendent, be competent, and preferably Christian. Counseling must be recommended and approved by the District Superintendent.
- H. A sabbatical leave may be considered for those pastors who have ministered in the same church for at least seven (7) years. This sabbatical shall be for six (6) consecutive weeks and shall be in excess of their vacation time. The primary purpose of sabbatical leave is to restore the pastor physically and creatively, provide ministry insights, and increase their skill level and ministry longevity. Sabbatical leave must be for professional or spiritual development. The local church shall continue to provide all financial support and will obtain an interim for those weeks to fill the pulpit and provide pastoral care as needed. Both the Local Board of Administration and the District Superintendent must mutually agree upon this sabbatical leave in principle and in writing.

V. Local Church

- A. The Standing Rules of the District shall be reviewed annually by the pastor and Local Board of Administration at the first board meeting after receipt of the new district Journals.
- B. Each church within the district shall be a part of the District Property and Casualty Insurance Plan. In the event a local church elects not to be a part of this plan, that church must provide a copy of its insurance policy to the District Board of Administration showing coverage that is equal to or greater than the coverage provided by the district policy.
- C. Pastoral change shall take place on the Monday following the second Sunday of July.

- D. Upon leaving a church, the exiting pastor should give the best possible commendation to his/her successor making sure the records are in good order and available (*Disc. 725:30*) making sure, in keeping with the *Disciple* 3114, the exiting pastor shall affirm the work and ministry of the new pastor. If called back for funerals or weddings, the exiting pastor should request that the resident minister be invited to participate.
- E. Each local church treasurer shall furnish a detailed, legible monthly financial statement or report for the Local Board of Administration and a copy of this report to be posted. It shall cover all receipts, disbursements, and balances.
- F. The local church and auxiliaries shall end their fiscal year on April 30th and remittances shall be due to the District Treasurer on or before May 15th. All remittances after May 15th shall be posted for the following year.
- G. Each church that fails to remit the apportioned United Stewardship Fund (USF) by May 15th must submit a letter of explanation to the District Board of Administration, a cumulative end of the year financial report, a statement of any invested funds, and a proposed budget for the next fiscal year. The letter must be received by May 31st, and should detail the reasons as to why the church failed to meet this obligation, and be signed by the local church pastor, treasurer, and secretary.

VI. Circuits and Church Planting

- A. Where ministry can be strengthened or enhanced by circuits, the District Board of Administration shall encourage local churches to consider circuits upon the recommendation of the District Superintendent.
- B. Church planting projects shall receive pastoral support funding on a declining schedule from their inception or upon a date agreed upon by the District Board of Administration and the Evangelism and Church Growth Committee. The support shall be 100% for year one, 75% for year two, 50% for year three, 25% for year four, and 0% for succeeding years. This support is for church planting projects only, not for reclassification of churches in Developing Status.

Eastern NY-NE District of the Wesleyan Church
MEMORIAL SERVICE
June 22, 2007

Brant Lake – Flossie Gage Bates

Susan Potter 1958-2006
Beth Ann Roberts 1941-2007
Dorothy Monroe 1913-2006

Colton – Randall Anderson

Ruth Phillips 1925-2006

Corinth – David Parker

Cliston Randall 1918-2006

East Pitcairn – Kenneth Davis

Janet Hamilton 1927-2006

Ellington – Norm Mesel

Frank Jakobsen 1927-2007
David Wesley Wright, Jr. 1918-2007

Forest Dale – John McDonald

June Mildred Pipeling 1928-2006
James Henry "Jim" Filioe 1928-2007

Gloversville – Larry Johnson

Doris Byron 19XX-2006

Hadley Luzerne – Richard Osborne

Paul Petty
Dorothy Woodward 1913-2007

Hartford – Peter Isaac

Lynn Taitt-Isaac 1973-2007

Kingsbury – Loren E. Gage, Jr.

Margaret Gonyea 1914-2007
John Armstrong 1912-2006
Marsha Sherwood

Lisbon – Aaron Mishoe

Doris Putney 1907-2006
Nellie Jock Snyder 1922-2007

Living Hope – Ed Mallory

Wayne Titus 1914-2007

Long Lake – Kevin Austin

DuBois "Buck" Stanton 1927-2007

Morley – Jim Bretzinger

Floyd M. Beswick 1925-2007

Niskayuna – Glenn Bozak

Pauline A. Streeter 1922-2007

Ogdensburg – Gloria M. Strong

Virginia Bessie Puffer 1910-2007

Phoenicia

Lewis Henry Gritman 1924-2006

Ridge Road – Marc Watkins

Christie Combs Ferulla 1977-2006

Southside – Eric Santamont

Helen Johnson 1912-2006
Robert Church 1961-2006

Turnpike – Ralph Chapman

Barbara Bradley – 1940-2006
Carol Sanger 1939-2007

Waterford – Paul Barna

Nancy Ann Roennpagel 1965-2006
Bonnie Mahoney 1952-2006

Rev. Hervey Taber 1928-2006

