



## **DO NOT throw ANY forms away!**

***Students will be turning in ALL forms for a grade! All forms must be signed and returned even if you are unable to volunteer.***

Dear GLHS Orchestra Students & Parents:

As always, it seems impossible that the beginning of the school year is just around the corner – which brings about the inevitable: taking care of school supplies, school clothes and filling out forms.

Enclosed are THREE forms that you need to complete. **Read the instructions carefully!**

First – the Gahanna Lincoln Instrumental Music Booster (GLIMB) Volunteer Form. Our parent booster group helps to supply funding to the instrumental music programming at Lincoln High School. Your support and involvement is vital to our existence. GLIMB has helped to pay for uniforms, music, instruments, trips, concerts, besides some fun activities, which have greatly impacted the Orchestra Program within Gahanna-Jefferson Public Schools. The addition of the artificial turf on the football field means more athletic competitions. Since the boosters run the concession stands, this means more opportunities to serve. Please carefully consider how you may be involved in this organization! The Boosters have a monthly meeting on the second Monday of every month (except in January), starting on Monday, September 8, 2008, in the Instrumental Music Room at Lincoln High School, at 7:30 p.m. High School students may volunteer for some of these events to fulfill their community service requirements for various classes. Siblings in the GLHS Orchestra may fill out only one form – be sure to include all student names. **This form should be turned in to Ms. McKown by Friday, Aug. 29, 2008 -- even if you are unable to volunteer.**

Second – we are asking that you volunteer for various events that happen during the school year. The fact of the matter is that we need more adult help that could greatly streamline many of the things we do. We especially need some individual(s) who are willing to coordinate concert volunteers. Please plan to volunteer for at least one of these activities, if not more! Your involvement will make a difference! Siblings in the GLHS Orchestra may fill out only one form – be sure to include all student names. **This form should be turned in to Ms. McKown by Friday, Aug. 29, 2008 -- even if you are unable to volunteer.**

Finally, let us remind you of some yearly needs that regularly take place. All checks should be made out to GLIMB (Gahanna Lincoln Instrumental Music Boosters). Please fill out the enclosed Fee Form and include it with your check so that we may better process your fees. Fees for siblings may be combined for one check; however, please fill out a fee form for each student. **All Fees and Fee Forms are due Friday, September 5, 2008.**

1. All Students have a Uniform Cleaning Fee of \$10.
2. New Students and incoming Freshmen will need to purchase a Tuxedo shirt for \$18. Returning members will not need to purchase unless they have grown!

(over)

3. New Students and incoming Freshmen will need to purchase an Orchestra Shirt which is used for casual performances. Returning members will not need to purchase unless they have grown! The cost will be \$23.
4. All Students need to have an inexpensive cassette recorder at home for the purpose of performing playing tests at home.

**AGAIN . . . Be sure to fill out the accompanying Fee Form.  
ALL FEES & FEE FORMS ARE DUE FRIDAY, SEPTEMBER 5, 2008.**

### THE FIRST DAY OF SCHOOL

- Students do not need to bring instruments until instructed to bring them. Be sure to get your instruments in working order. *Check your bow condition (does it need to be rehaired?), string condition (are they old or close to breaking?) and rosin (is it old or cracked?) Please replace, repair or purchase these items prior to the beginning of school.*
- On the first day, be sure to bring a pencil with a copy of your schedule and parent phone numbers. *Remember that you are expected to have a pencil in class daily.*

We're looking forward to a new school year! Enjoy what remains of the summer!

Patricia L. McKown & Mark D. Kinser  
LHS Orchestra Directors



**Remember - Don't throw these forms away! Students will be turning in ALL forms for a grade! All forms must be signed and returned even if you are unable to volunteer.**

***The GLIMB Form and the Orchestra Volunteer Forms are to be given to Ms. McKown by Friday, Aug. 29, 2008.***

***All Fees and Fee Forms are due Friday, Sept. 5, 2008.***

\_\_\_\_\_  
Print Student(s) Name(s)

\_\_\_\_\_  
Home Phone Number

\_\_\_\_\_  
Print Parent(s) Name(s)

\_\_\_\_\_  
Parent e-mail address

## GLHS Orchestra Volunteer Form 2008 – 2009

Please indicate the number of people in your family who can help with the following events. Sorry, these positions are for adults only.

### Uniform Crew

- **Uniform Management** – Before and after concerts and contests, ensure that uniforms are ready to put on, properly returned to racks, and hung neatly for the next performance – 2 or 3 people needed per event.

\_\_\_\_\_ I would be willing to serve as a chairperson to help coordinate uniform volunteers.

Dates willing to assist:

\_\_\_\_\_ Oct. 14  
\_\_\_\_\_ Feb. 27

\_\_\_\_\_ Nov. 20  
\_\_\_\_\_ May 12

### Ice Cream Social – Monday, October 27, 2008

\_\_\_\_\_ **October – Mini-Concert with 6<sup>th</sup> Graders** – Need 10 parents willing to help set-up, serve ice cream and clean-up afterwards.

### Concert Assistance

\_\_\_\_\_ I would be willing to serve as a coordinator to help coordinate concert volunteers  
- 1 or 2 people needed. [We really need help with this!!! – Questions? Contact Mr. Kinser at: [kinserm@gjps.org](mailto:kinserm@gjps.org) or call LHS Inst. Music at 478-5519]

- **Ushers** – distribute programs and oversee entry into the auditorium to prevent people from entering the room during a performance – 2 people needed per concert.

\_\_\_\_\_ Nov. 20      \_\_\_\_\_ May 12

- **Seating Chaperone** – Sit with students in the audience to assist with maintaining order. Students are given assigned seats. – 6 to 8 people needed per concert. Dates willing to assist:

\_\_\_\_\_ Oct. 14      \_\_\_\_\_ Nov. 20      \_\_\_\_\_ May 12

***Don't forget the other side!!! ☺***

## **Photography**

\_\_\_\_\_ Need 2 people who would be willing to take digital pictures before, during, and after concerts and/or activities. You must have your own camera.

## **State Orchestra Contest** - Friday & Saturday, February 27 & 28, 2009.

After a number of years of hosting this event we are no longer serving as the performance site. A specific date will not be determined until one week before the contest date.

\_\_\_\_\_ **Chaperone** – Need at least 12 people to ride the bus with students to a local high school to perform at State Orchestra Contest. Help oversee students as we move around the host building and possibly listen to the performance of another high school orchestra.

## **Parent Chaperones for Social Activities**

\_\_\_\_\_ Fall Bonfire – October 15

\_\_\_\_\_ Gameworks at Easton – January 19

\_\_\_\_\_ Spring Picnic and Frisbee Tournament – April 17

## **Awards Night** - Friday, May 29, 2008

\_\_\_\_\_ We need non-senior parent help to set-up tables, chairs, serve refreshments & distribute programs.

\_\_\_\_\_ I would be willing to help organize this event.

***Thank you for your willingness to help!***

# GLHS Orchestra Fee Form

## 2008 - 2009

**ALL FEES & FEE FORMS ARE DUE FRIDAY, SEPTEMBER 5, 2008.**

*A Fee Form must be completed for each student. Siblings may, however, submit one check.*

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Print Parent(s) Name(s)

\_\_\_\_\_  
Print Name on Check (if different)

		check if applicable
<b>Uniform Cleaning Fee</b> <small>Applies to all students, both new and returning.</small>	<b>\$10</b>	<input type="checkbox"/>
<b>Tuxedo Shirt</b> <small>Applies to New Students and incoming Freshmen. Returning members will not need to purchase unless they have grown.</small>	<b>\$18</b>	<input type="checkbox"/>
<b>Orchestra Shirt</b> <small>Applies to New Students and incoming Freshmen. Returning members will not need to purchase unless they have grown.</small>	<b>\$23</b>	<input type="checkbox"/>

Please check one:

Cash

Check

Please include check number \_\_\_\_\_

**TOTAL FEES**

**Make out all checks to: G L I M B**  
*(Gahanna Lincoln Instrumental Music Boosters)*

Date Received \_\_\_\_\_

**DO NOT DETACH THIS FORM**

## GLHS Orchestra Fees Receipt 2008 - 2009

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Amount Received

		check if applicable
<b>Uniform Cleaning Fee</b>	<b>\$10</b>	<input type="checkbox"/>
<b>Tuxedo Shirt</b>	<b>\$18</b>	<input type="checkbox"/>
<b>Orchestra Shirt</b>	<b>\$23</b>	<input type="checkbox"/>

Cash  \_\_\_\_\_  
 Check  # \_\_\_\_\_