

Improving Program Management Communication Capability

Overview of Slides

- Company Profile
- Purpose
- Schedule (MS-Project) specific sharing.
 - View \ publish schedules through web
 - Update schedule progress through web
- Sharepoint (document) repository
 - Manage \ publish project data through Web
- Demo (connectivity permitting).

A1A Hardware Profile

- 20 years service to community
- Small Business-Minority Owned
- Ray: F15, F16, F22 engine development

Purpose

- Support communication by:
 - Sharing info (schedules \ documents)
 - Collecting info (schedule updates \ surveys)
 - Archive information \ documentation
- Identify Portal features that are in the demo
- Project Management Portal (PMP)
 - Portal: User logon determines drives system.
 - Provided as a service
 - Solves pervasive information problems.

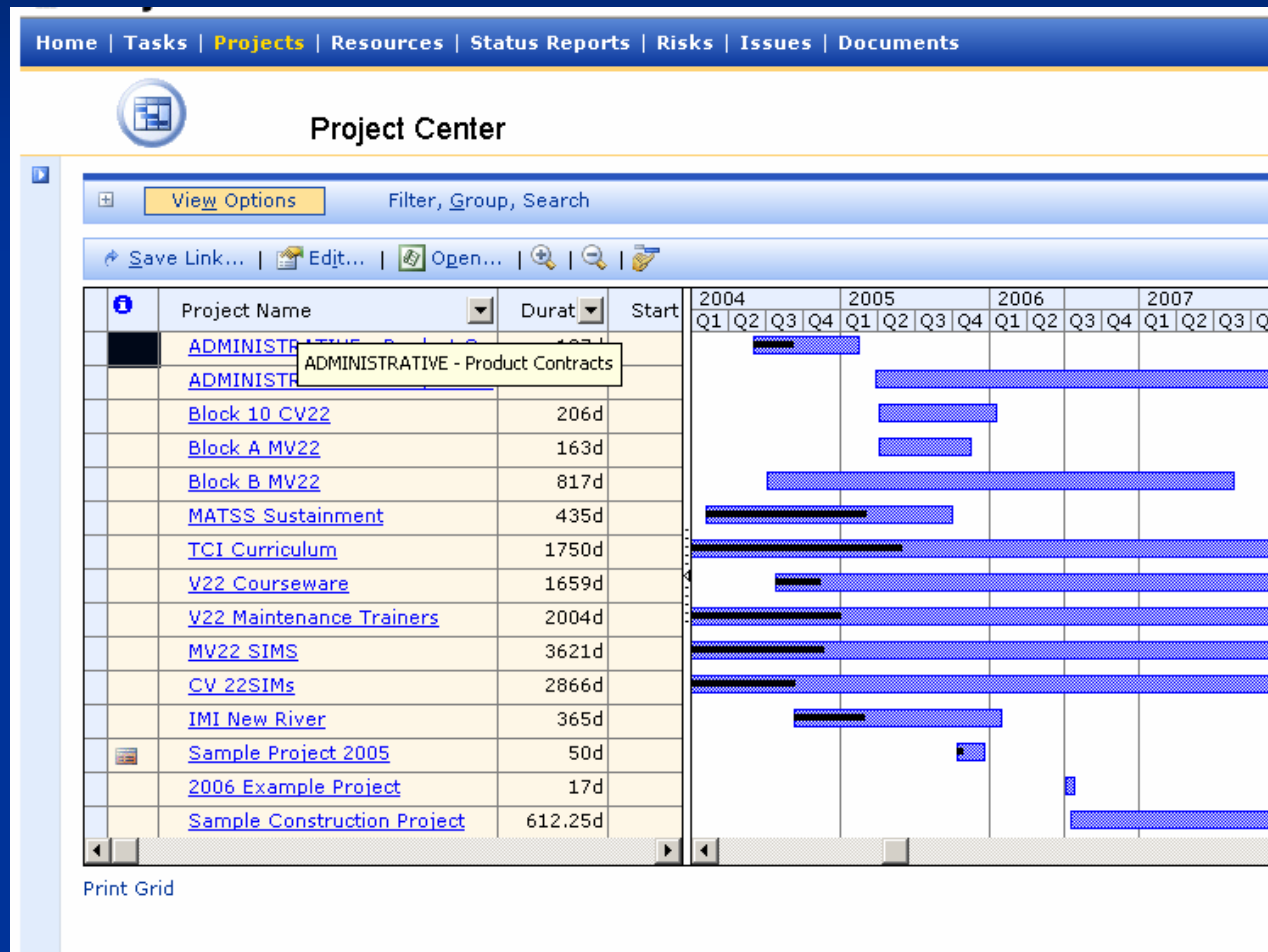
Pervasive Information Issues

1. Do I have the latest updated info?
2. Do I have the software to open the .mpp?
3. I need information for “this project” only.
4. “I wish the task owner would update status”.
5. Where is the history of this project?
6. Why wasn't I notified?

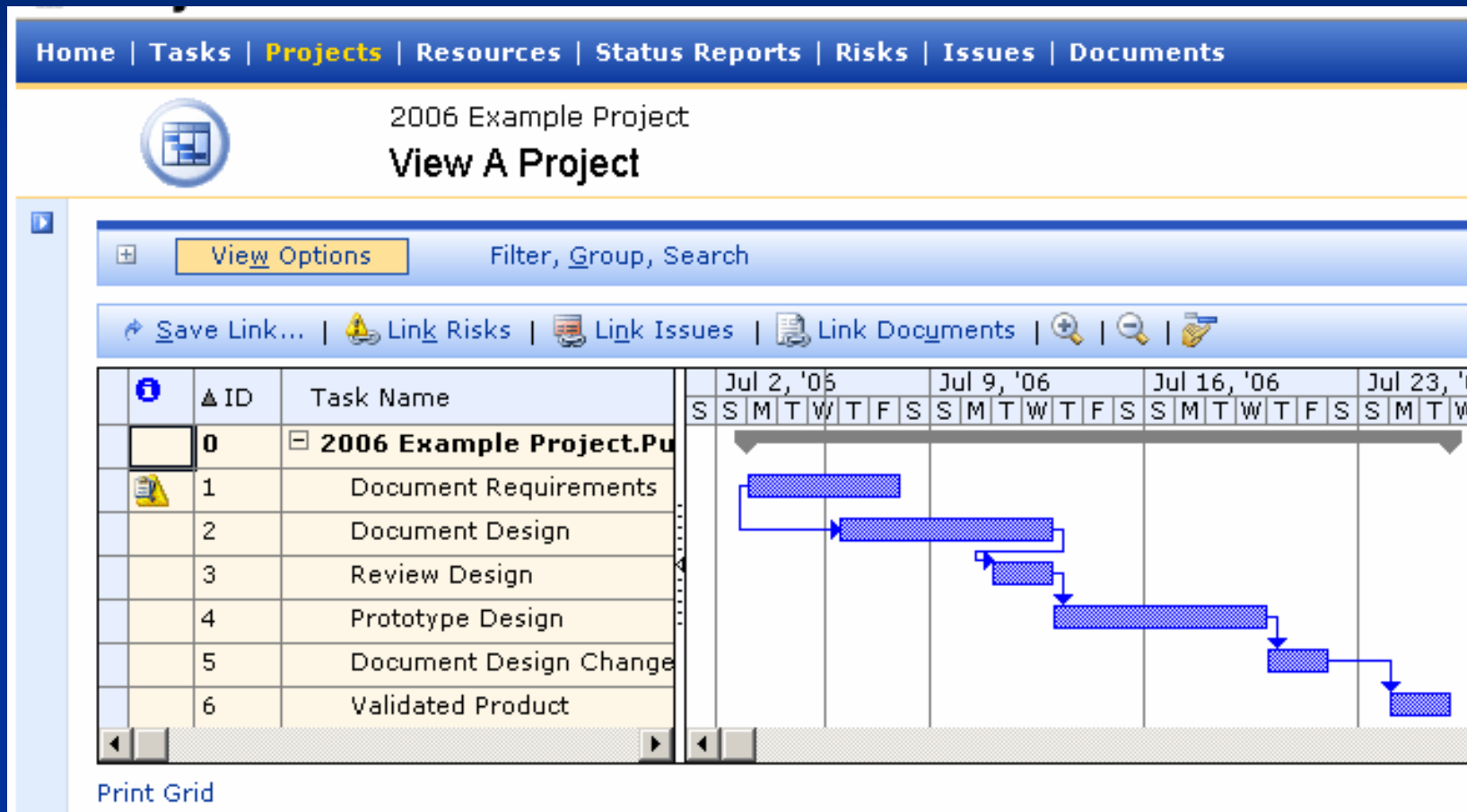
Schedule Sharing

- Publish MS-Project schedules to the web.
 - Notifies personnel they are assigned a task.
- Collect MS-Project data through the web.
 - Task owners are now responsible for reporting status.
- Review portfolio (all projects) via web.
- Standardize reporting and tracking across projects

Status View of your Program (all projects)



Single Project View



Sharepoint Document Portal Functionality

- Each Project has a Sharepoint website.
 - Access data (files) that are project specific.
- Sharepoint Collaboration websites include:
 - Documents
 - Risks items
 - Action items \ Issue items
 - Discussions (newsgroup style)
 - Surveys

Each Project has a Sharepoint site:

Home Documents and Lists Create Site Settings Help


2006 Example Project
Documents and Lists

Select a View
All
Document Libraries
Picture Libraries
Lists
Discussion Boards
Surveys


See Also
▣ Sites
▣ Document Workspaces
▣ Meeting Workspaces

This page shows all the libraries, lists, discussion boards, and surveys in this Web site. Click the name of a library or list to view its contents. To create a new library or list, click Create.







Create

Document Libraries	Description	Items	Last Modified
 Shared Documents	Share a document with the team by adding it to this document library.	0	3 days ago


Picture Libraries

 Osprey Photos		5	No Date
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Lists

 Announcements	Use the Announcements list to post messages on the home page of your site.	2	No Date
 Contacts	Use the Contacts list for information about people that your team works with.	0	3 days ago
 Events	Use the Events list to keep informed of upcoming meetings, deadlines, and other important events.	1	No Date
 Issues	Use the Issues list to track issues that have occurred in your project.	0	3 days ago
 Links	Use the Links list for links to Web pages that your team members will find interesting or useful.	0	3 days ago
 Risks	Use the Risks list to proactively manage your project by identifying possible risks and their associated mitigation plans.	1	27 hours ago

Discussion Boards

 General Discussion	Use the General Discussion to hold newsgroup-style discussions on topics relevant to your team.	0	3 days ago
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Surveys

There are no surveys. To create one, click **Create** above.

Sharepoint Document Portal

The screenshot displays the Microsoft Office Project Web Access interface. At the top, the 'Project Web Access' header includes a search bar and navigation links: Home, Tasks, Projects, Resources, Status Reports, Risks, Issues, and Documents. The main content area is titled '2006 Example Project Shared Documents', which is highlighted by a red box and labeled 'Project Title'. Below this, a message states: 'Share a document with the team by adding it to this document library.' A toolbar offers actions like 'New Document', 'Upload Document', 'New Folder', 'Filter', 'Edit in Datasheet', and 'All Document Libraries'. A table lists documents with columns for Type, Name, Modified, Owner, Status, Modified By, and Checked Out To. The first entry, 'ProgMgr', is highlighted by a red box and labeled 'Web Access to Project's Documents'. The left sidebar contains 'Select a View' (All Documents, Explorer View) and 'Actions' (Alert me, Export to spreadsheet, Modify settings and columns, Synchronize with Project Server).

Microsoft Office
Project Web Access

Log Off | Help

Home | Tasks | Projects | Resources | Status Reports | Risks | Issues | Documents

2006 Example Project
Shared Documents

Project Title

Select a View
All Documents
Explorer View

Actions
Alert me
Export to spreadsheet
Modify settings and columns
Synchronize with Project Server

Share a document with the team by adding it to this document library.

New Document | Upload Document | New Folder | Filter | Edit in Datasheet | All Document Libraries

Type	Name	Modified	Owner	Status	Modified By	Checked Out To
Document	ProgMgr NEW	7/17/2006 1:07 PM	PMA 275 Guest	Draft	PMA 275 Guest	

Web Access to Project's Documents

Recap: Issues Tackled by the Portal

- Do I have the latest updated info?
- Do I have the software to open the .mpp
- I need information for “this project” *only*.
- “I wish the task owner would update status”.
- Where is the history of this project?
- Why wasn't I notified?

Take-Away

- Portal supports project communication plan:
 - Timely (web accessible) information
 - Accurate Information (one source that is update)
 - Archival of documentation: capture lessons learned.
- MS-Project Schedule Web-Publication Service
- Documentation Web-Publication Service

Demo

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