Improving Program Management Communication Capability

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Overview of Slides

- Company Profile

- Purpose

- Schedule (MS-Project) specific sharing.
    - View \ publish schedules through web
    - Update schedule progress through web

- Sharepoint (document) repository
    - Manage \ publish project data through Web

- Demo (connectivity permitting).

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A1A Hardware Profile

- 20 years service to community
- Small Business-Minority Owned
- Ray: F15, F16, F22 engine development

Purpose

- Support communication by:
  - Sharing info (schedules \ documents)
  - Collecting info (schedule updates \ surveys)
  - Archive information \ documentation

- Identify Portal features that are in the demo

- Project Management Portal (PMP)
  - Portal: User logon determines drives system.
  - Provided as a service
  - Solves pervasive information problems.

Pervasive Information Issues

1. Do I have the latest updated info?
2. Do I have the software to open the .mpp?
3. I need information for "this project" only.
4. "I wish the task owner would update status".
5. Where is the history of this project?
6. Why wasn't I notified?

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Schedule Sharing

- Publish MS-Project schedules to the web.
  - Notifies personnel they are assigned a task.

- Collect MS-Project data through the web.
  - Task owners are now responsible for reporting status.

- Review portfolio (all projects) via web.
- Standardize reporting and tracking across projects

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Status View of your Program (all projects)
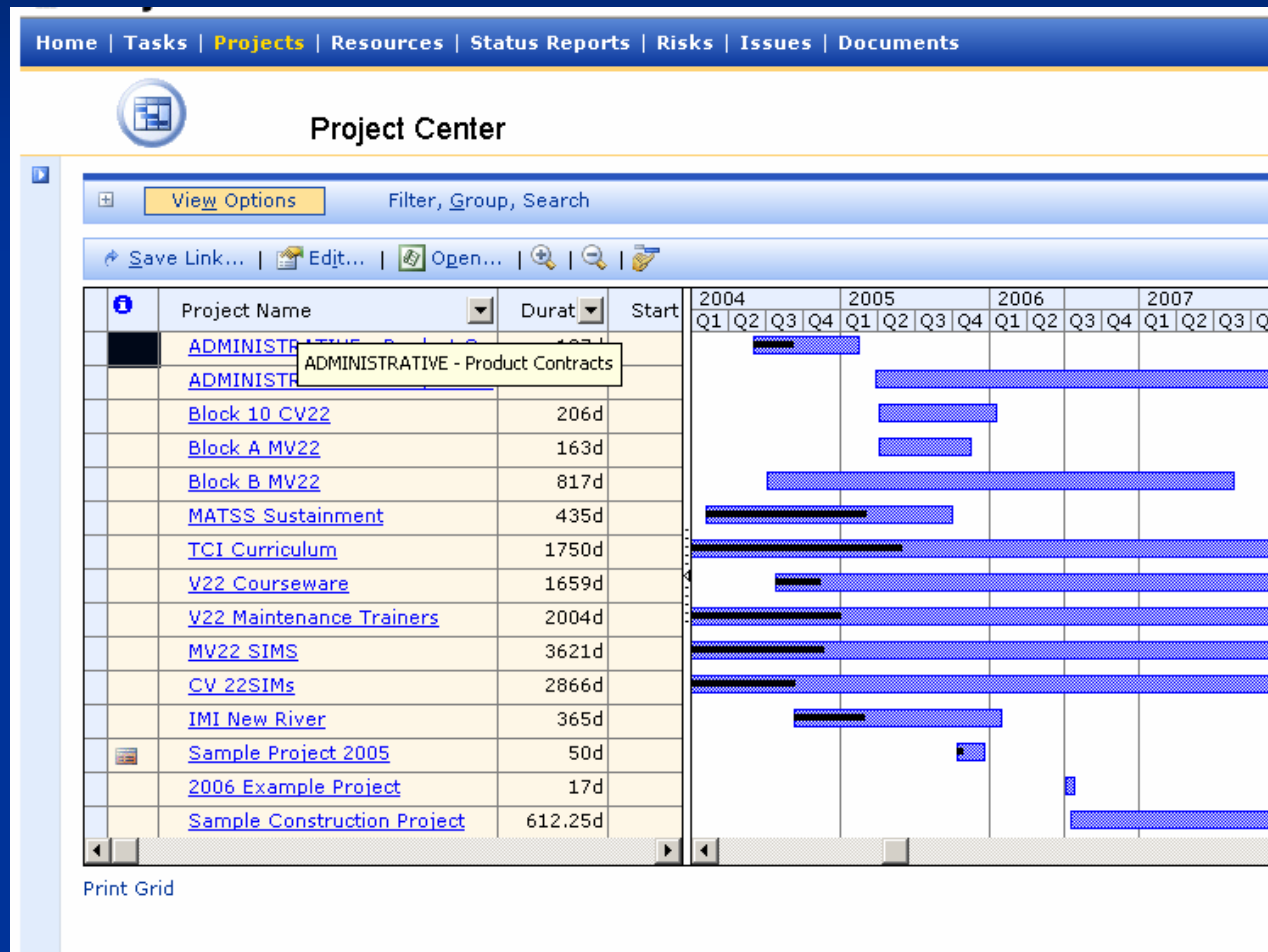
Single Project View
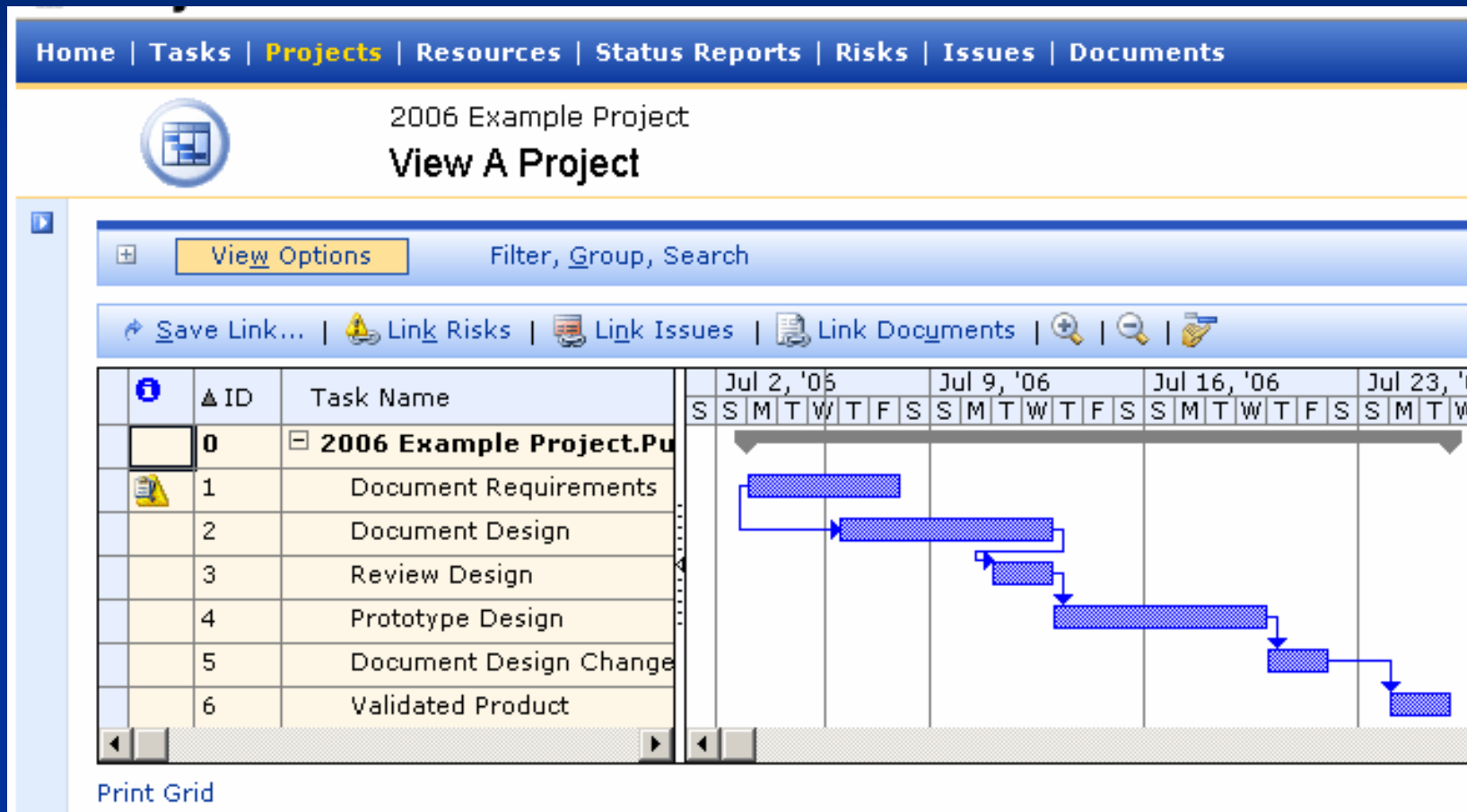
Sharepoint Document Portal Functionality

- **Each Project has a Sharepoint website.**
  - **Access data (files) that are project specific.**
- Sharepoint Collaboration websites include:
  - Documents
  - Risks items
  - Action items \ Issue items
  - Discussions (newsgroup style)
  - Surveys

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Each Project has a Sharepoint site:

Sharepoint Document Portal

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Recap: Issues Tackled by the Portal

- Do I have the latest updated info?
- Do I have the software to open the .mpp
- I need information for "this project" *only*.
- "I wish the task owner would update status".
- Where is the history of this project?
- Why wasn't I notified?

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Take-Away

- Portal supports project communication plan:
    - Timely (web accessible) information
    - Accurate Information (one source that is update)
    - Archival of documentation: capture lessons learned.

- MS-Project Schedule Web-Publication Service
- Documentation Web-Publication Service

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Demo

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