



HHC JOB APPLICATION

Email us at: shuman@locl.net

Visit us at: www.geocities.com/highhopecamp/

260-495-2042

FAX 775-205-2396

High Hope Camp
121 Outer Drive, Clear Lake, Fremont, Indiana 46737

Thank you for applying to join the High Hope team. Before you complete this application, we would like you to be more familiar with High Hope Camp's staff growth opportunities, operation, philosophy and expectations. As a HHC team member, you will learn/improve valuable job skills including, but not limited to:

- Instructing campers through lectures, questions and answers, audio-visual presentations, and hands-on activities
- organizing and leading activities according to schedule
- expanding your outdoor subject knowledge and skills
- increasing self-confidence in public speaking, reinforced by the satisfaction of seeing others grow from your instruction
- ensuring the safety of our clients
- maintaining discipline and rewarding positive behavior
- coordinating with kitchen staff to facilitate prompt, smooth meal service
- providing guidance to campers academically, socially, and personally
- assisting camp directors in preparation and light maintenance efforts relative to the program, facility and grounds

Our clients (youth/parents/teachers/administrators/schools) expect an enthusiastic and educational program, reinforced by hands-on activities, to be presented in a timely manner in a clean, comfortable facility.

A willingness and interest in working with young people and the outdoors, a positive attitude toward work, a sense of humor, and the ability to adhere to a time schedule are important attributes. Full curriculum guides are provided, as are training and practice sessions. Employees are encouraged to enhance existing material with knowledge and skills gained from their education and experience.

If any information is already included in a submitted resume, you may indicate by writing "see resume."

POSITION APPLIED FOR

TODAY'S DATE

LAST NAME, FIRST NAME, MIDDLE NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBERS (S)

EMAIL ADDRESS

Is there a good time to reach you by phone? _____

EDUCATION

SCHOOL	LOCATION	DATES ATTENDING	DIPLOMA/DEGREE/MAJOR
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Start with your present or last job. Include any job-related military service and volunteer activities.

WORK PERFORMED

If you need more space, please continue on a separate sheet of paper.

Describe any specialized training, internships, certifications, skills, extra-curricular activities, honors, volunteer organizations, hobbies, interests, or any additional information that you feel may be helpful in considering you for this application.

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Have you ever been convicted of any crime including sex related or child abuse offenses? YES NO

If yes, please explain _____

ARE YOU PRESENTLY EMPLOYED? YES NO

ON WHAT DATE WOULD YOU BE AVAILABLE FOR WORK? _____

PLEASE INDICATE ANY DATE PAST WHICH YOU CANNOT WORK _____

DO YOU HAVE ANY MEDICAL OR DIETARY RESTRICTIONS OF WHICH WE SHOULD BE INFORMED? YES NO

If yes, please explain _____

ARE YOU PHYSICALLY OR OTHERWISE UNABLE TO PERFORM THE DUTIES OF THE JOB FOR WHICH YOU ARE APPLYING? YES NO

REFERENCES

Please give name, address, and telephone of references who are not related to you and are not listed as employers.

1. _____

2. _____

3. _____

Is there a permanent or another address and phone number which could be helpful in contacting you? (name, address, phone number, relationship)

We consider applicants for positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any legally-protected status.

If you have any questions and/or would like to schedule an interview please call Bill or Kathy Shuman at High Hope Camp (260-495-2042). Please send completed application and skills/interest profile to:

High Hope Camp, 121 Outer Drive Clear Lake, Fremont, Indiana 46737

The information I am presenting in this application is complete, true, and correct to the best of my knowledge. If employed, I agree to conform to the rules and regulations of High Hope Camp.

APPLICANT'S SIGNATURE

DATE



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SKILLS AND INTEREST PROFILE

Please indicate your levels of skill and interest, using a scale of 1 to 5.

1 indicates the most skill or highest interest

5 indicates little/no skill or little/no interest

Skill Level	Interest Level		Skill Level	Interest Level	
___	___	Screen Printing	___	___	Tracking
___	___	Compass Orienteering	___	___	Ornithology (Birds)
___	___	Archery	___	___	Habitats/Ecology
___	___	Dendrology (Trees)	___	___	Soil Study
___	___	Survival Skills	___	___	Swimming*
___	___	Wetland Investigation	___	___	Computer Programming*
___	___	Canoeing/Water Safety	___	___	Crafts*
___	___	Horsemanship	___	___	Overnight Camping*

* Summer activity only

Please identify below any pertinent certifications and their expiration dates:

	Certification	Exp. Date
Lifeguarding	_____	_____
Basic First Aid	_____	_____
CPR	_____	_____
Horsemanship	_____	_____
Other	_____	_____

Applicant/Employee Name _____ Date _____