

DUFFERIN PARENT SUPPORT NETWORK

Monday, November 8, 2004

Present

Julie Wood
Phyllis Noce
Tina Hinsperger
Christina Bonham
Kim Crago
Helen Sherrard

Regrets

Barbara Horvath
Pat Gardner
Joanne Moore

Call to Order: 10:00am

1. Agenda

To accept the agenda for the November 8, 2004, DPSN Board of Directors meeting.

M/Julie S/Christina

CARRIED

2. Minutes

To accept the minutes of the last meeting, October 18, 2004.

M/Julie S/Phyllis

CARRIED

3. Risk Management

The board discussed the policies for child abuse, volunteers etc. that are required. Julie presented a draft policy that she created. It was determined that a policy and procedures document is required. Helen will begin an initial draft for presentation at the next meeting.

4. Coordinator Activity Report

- Helen will be attending the Dufferin Tri Council Night (meeting of separate school councils) to provide info and update on DPSN activities.
- The Grand River Toy website is not quite ready due to issues with the website. Helen will be working with Marie Deckart this week to try and resolve these issues in order to get the site up prior to Christmas.
- Helen is meeting with Paul Hogeveen as discussed on Thursday, November 11 to discuss creation of a new brochure. The board agreed that they like the idea of a card type handout, they have no colour preference and the current logo is fine to maintain. It would be nice to have something that is easily reprinted in black and white when funding is not available.

- The Showtime Event, the Funky Mamas will be held this Friday, November 12. Joanne and Helen are attending.
- Enrolment at workshops is very high and there are currently waiting lists for most programs. The current enrolment levels seem high. It was decided that in future Helen will coordinate with facilitators to determine the preferred size of a group. The smallest maximum that can be requested is 10 (although workshops will be run with lower enrolment if necessary).
- Helen will begin work on the insert that is required discussing “Community Safety & Youth”. Other local service agencies may be asked for contributions. Christina will see if she can solicit some business card ads within the community.

5. Reports

Program Committee

The program committee is holding a facilitator’s networking session on December 6th from 7pm to 9pm at the Ontario Early Years Centre. The group is also working on developing a community wide event with a piece in the morning for the community and a skills development session for facilitators in the afternoon.

The group also discussed the use of DPSN resources by other agencies. It was decided that in a “for profit” situation, the use of the How to Talk, Step Teen and Siblings resources would be \$50 for a session with a deposit of \$20 per book if the books are also used (at the discretion of DPSN). No charge will be made to non-profit groups.

Revisions are required to the Safety Policy in order to make it a “Rights and Responsibilities of the Facilitator/Participant” document. Tina will forward some information regarding participants to Helen.

The program committee is considering holding a “parenting café” at the Alder Street Recreation Centre during a busy time – perhaps Saturday morning.

Julie is still looking for someone to begin chairing the program committee.

Treasury Update

Phyllis Noce distributed the current financial statement. Due to issues with the old software and the transfer of information a lot of information had to be reentered. A discussion took place regarding the cost of high speed internet access. Phyllis will investigate this. Phyllis also questioned the use of the ADD/ADHD group funds. Julie confirmed that these funds may be used to host workshops such as the Spirited Child. Phyllis will make any appropriate revisions.

Status of Grant Applications

The Hepcoe program has changed in that proposals are now forwarded to the local branch and then the branch manager takes those that are selected on to a committee to review and allocate funds to. This happens on an annual basis starting in January. Christina and Joanne would be happy to help in the area of grant applications if Barb would take the lead in this area. A plan will be formulated at the next board meeting.

Fundraising Activities

Phyllis and Helen visited two potential Nevada sites but were unsuccessful. Given the recent disclosures regarding funding from gambling, it was felt that the group needs to further discuss this issue at the next meeting. Christina has prepared an email to go to our email distribution list

asking for volunteers to come to a planning committee meeting in early January. Helen will distribute the email this week.

6. New Business

The resignation of Cindy St. Louis from the Board of Directors was received.

7. Next Meeting

The next meeting of the DPSN Board of Directors will be held on Monday, December 13, 2004 at 10:00am. There will be a board development session held at 9:30am for Board Members only. This will be a potluck breakfast meeting in celebration of the holidays.