

DUFFERIN PARENT SUPPORT NETWORK

Monday, September 13, 2004

Present

Barbara Horvath
Phyllis Noce
Joanne Moore
Tina Hinsperger
Helen Sherrard
Christina Bonham
Kim Crago

Regrets

Julie Wood
Pat Gardner
Cindy St. Louis

Call to Order: 10:05am

1. Agenda

To accept the agenda for the September 13, 2004, DPSN Board of Directors meeting.

M/Barb S/Phyllis
CARRIED

2. Minutes

To accept the minutes of the last meeting, June 21, 2004 as amended and the minutes of June 14, 2004.

M/Phyllis S/Tina
CARRIED

3. Coordinator Activity Report

- Grocery tape collection will no longer be allowed at A&P. As this was a very time and labour intensive project without a collection box, DPSN will no longer participate in it.
- Caledon Town Hall Players had invited us to apply for tickets for a show for fundraising purposes. Due to the event being outside of Dufferin and the lack of committed volunteers to sell tickets, it was decided not to pursue this option.
- Cosmic Kaos events continue to be successful as both an event and a fundraiser. During the fall we will offer two dances per month when possible and the Orangeville Women's Community Centre will host one of the dances as required. Upcoming dates are: September 24, October 22 and November 5 for DPSN and October 8 and November 5 for OWCC.
- The Order of the Eastern Star has selected DPNS as their designated charity this year. They have asked a representative to attend on October 12 in order to share

information on our activities. Christina has volunteered to go. Helen will provide information about the group to Board members in advance of that date so that we can determine if there are any concerns with receiving funds from this organization.

- The Dufferin Children's and Mill Street Youth Festival took place on the 11th of September and was a great success. We were quite involved in the planning and the success of the day and it was a great opportunity to provide an event for parents and children in the community. The group discussed the need to take a similar role in next year's event in order to ensure it continues.

That the Dufferin Parent Support Network take a similar role next year and act as a partner in leadership for the next Children's and Youth Festival in Dufferin.

M/Phyllis S/Tina

- The Resource Guide is nearing completion. The final copy is being reviewed prior to printing and some orders have already been received. Once the final edition is printed efforts to update existing copies in the community will intensify.
- Regular maintenance of the website continues. A design revamp would be nice, but is not a priority at this time.
- The group reviewed the current DPSN brochure and Helen will update it prior to the next board meeting.
- St. Andrew's is hosting a Parent Info Night on Thursday, September 23. The DPSN booth will be there and Phyllis and Helen will share supervision duties. Barb noted that the Cosmic Kaos information should be included on the display with a handout of upcoming dates.
- The Showtime Productions event – The Funky Mamas will be held at ODSS on November 19, 2004. Joanne has volunteered to help with this event.
- The board discussed the need for Helen to maintain a record of volunteer hours in order that there is an accurate measure of the number of hours of work being performed each week. Tina will supply a volunteer log she has used for Helen to work with.
- At the Home Show on October 1 & 2 DPSN will share a space with OEYC and have a display present. In addition, Wendy Mobbs has arranged for a free hot tub rental to be donated that can be used in a raffle. Christina suggested that she might be able to secure a lawncare application from Jeremy Bonham as a second prize. Helen will contact Michelle Hartley to ensure that it is acceptable to have a raffle there.

4. Reports

Program Committee

Fall schedule begins next week. Enrolment for most workshops is good. We have had coverage in the Banner and the Families and Fun Guide. Starting October 7, the workshops will be advertised on the Hydro bill that reaches over 10,000 homes and businesses. There have been a number of requests for workshops for children and anger. The Program Committee will consider the possibility of offering a parent/child workshop simultaneously. Julie is currently program chair and will continue to be active on that committee; however, it would be helpful if someone else were to assume the program chair in the future. A program committee meeting will be set.

Treasury Update

Phyllis Noce reported that the NCP money has been invested in five term deposits.

Status of Grant Applications

NCP funding was received in August. Barb will work with Phyllis to determine the dates for the current session and then advise NCP of changes. It is unlikely that we will receive a third NCP grant, so other sources of funding need to be located. Hepcoe applications have not yet been released – they report that the date may have changed to Dec. 31. Helen will continue to monitor. Royal Bank After School funding may be of interest. Trillium remains a future funding possibility. The United Way will have another call in a year or so that may fit better with the DPSN mandate. Barb will continue to work on applications for the time being and Christina may be interested in helping with that.

Fundraising Activities

The Cosmic Kaos dances continue to bring in funds. The Showtime Promotions event is underway and anticipates a good return. There is potential to make some money with the hot tub lottery. Joanne suggested the on-line toy company sales that had been discussed in the past. She will forward contact info to Helen for follow-up.

5. Risk Management

Correspondence

Helen updated the board on correspondence received by DPSN and Cosmic Kaos regarding the concerns of a parent regarding the dances. As a result of this correspondence, Helen has reviewed the evacuation procedures at the arena and has included the necessary information on chaperone sheets. Lead chaperones are also being designated for each event with additional duties that are outlined in writing for them as well. The pertinent information is being reviewed with each chaperone upon arrival. Cosmic Kaos is now printing all of their rules on each handout for the dance. Chaperones are also being advised of these rules. Helen has met with the OWCC to ensure that they are aware of all of this information as well. Helen has also emailed Jacqueline Connor at Carter & Associates to ensure that we are being as diligent as possible in ensuring that children and chaperones are secure.

6. New Business

School Councils

DPSN would like to be able to present more information at school as is being done at St. Andrews. We will also attempt to establish school council liaisons at each school this year.

Schedule Change

Please note the March meeting was inadvertently scheduled for March 14, which is during March Break. That meeting will now be held on Monday, March 21, 2004.

7. Next Meeting

The next meeting of the DPSN Board of Directors will be held on Monday, October 18, 2004 at 10:00am. There will be a board development session held at 9:30am for Board Members only.