

IATSS Forum Application Form

The 47th & 48th Forums, 2010

Application for 47th & 48th IATSS Forum Program in 2010

6. Selection:

There are three stages to the screening process.

1. Initial Screening: (May-June, 2009)
Examination of application documents by the IATSS Forum Country Committee.
2. Second Screening: (July-September, 2009)
Examination of application documents by the IATSS Forum Steering Committee in Japan.
3. Final Screening: (October-December, 2009)
Interview with prospective applicants by the IATSS Forum Steering Committee and the IATSS Forum Country Committee.

7. Other terms and conditions:

1. The IATSS Forum Steering Committee retains the right to make the final decision on participation in the program.
2. Only those applicants who have successfully passed screening at each stage will be contacted.
3. The IATSS Forum Steering Committee will specify participants arrival and departure dates.

※ For more information please refer our IATSS Forum brochure or our websight:

<http://www.iatssforum.jp/english/>

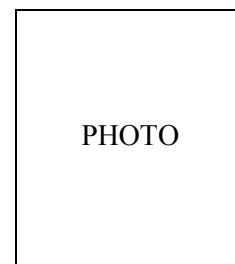
Instruction for Application Documents

1. Cut the Application Booklet into four A4 sized sheets (as indicated by the dotted line) and one A3 sized sheet, fill them out and return them to your IATSS Forum Country Committee Secretariat. (See the address on the final page of this Application Form)
2. Fill out the application form in English **in block letters with a black pen.**
3. For questions 14 and 15 in the application form, please answer within the space provided.
4. Please write an essay, in English, with the given theme and format. Use the essay sheet provided in this application form.
5. Attach **2 letters of recommendation** (reference form attached) from your employers, professors, or teachers. **(One of them should be your direct supervisor at your present job.)**
6. Attach **4 recent photos** (4cm×3cm) to the application form. These photos should be **no more than 6 months old**. Write **your name on the back** of the photos. One photo should be pasted (not stapled) to the form, and the other three photos should be put in the envelope.
6. Attach a copy of a certificate indicating your level of English proficiency, if you have one. (TOEFL, TOEIC etc.)

Application Form for 47th & 48th IATSS Forum in 2010

*Fill out this form in English, in **block letters**.

*For No. 2, 5, 8, 12, and 16, circle the appropriate choice.



1. Full Name _____

2. Sex Male / Female 3. Nationality _____

4. Birth Date (Day/Month/Year) _____

5. Marital Status Single / Married

6. Current Home Address

Tel.: _____ Mobile Phone: _____ Fax: _____

E-mail: _____

7. Office Address

Tel.: _____ (Ext.) Fax: _____ E-mail: _____

8. Occupation

Full name of company or organization

Occupation belongs to the (government / private / academic / other) sector.

Present position & division/department _____

Brief job description _____

9. Educational Background

State only degrees that you have already obtained or that are to be conferred before April 2008.

Year of graduation	Full name of school	City & Country	Major	Certification

10. Career over the past 5 years

From (Month/Year)	To (Month/Year)	Full name of company or organization	City & Country	Occupation and position
/	/			
/	/			
/	/			
/	/			

11. Language Proficiency

Language	Excellent	Good	Fair	Certificate obtained
English				
Other language ()				

12. Have you ever been abroad? Yes / No

If yes, please list your destinations from the longest period.

Country	Year & length of stay	Purpose of visit

13. Write down types of volunteer work or social contribution activities that you have done so far, if any.

From (Month/Year)	To (Month/Year)	Description of the work or activities
/	/	
/	/	
/	/	

14. Give us one concrete example of your best personal achievement in your full-time professional work.

(Not including volunteer work,)

15. What difficulties did you experience and how did you get over them in achieving your above mentioned goal.(#14)

16. How did you know about the IATSS Forum program? [alumni / newspaper / magazine / TV / poster / your office / your boss / website / other ()]

Certification

I certify that the foregoing statements are true and complete to the best of my knowledge and understand that any willfully false statement is sufficient to cause rejection of this application.

Date: _____

Signature and Name of Applicant: _____

Essay

Please follow the instructions below:

- 1: Read about the concept of IATSS Forum in the IATSS Forum brochure.
- 2: Based on your understanding of the IATSS Forum concept, write an essay on the following hypothetical situation:

“You would like to apply for the 47th/48th IATSS Forum program, but your superior is opposed.”

In your essay, please attempt to persuade your superior to consent by using at least one of the following points:

- Leadership style you want to realize in the future.
- Your Dream for the future.
- How you would contribute to your Country by using IATSS Forum Experience after returning to your Country.

.

- 3: Follow the format below.

- Format:
- 1) 1 pageA4-size
 - 2) Typed
 - 3) Double-spaced
 - 4) Font size 10
 - 5) Font: Times New Roman
 - 6) Within 600 words
 - 7) Write your name at the top of the page

- 4: Use the sheet provided in this application form.

Note: Essays longer than ONE PAGE will not be EVALUATED.

Your name:

Essay: “You would like to apply for the 47th/48th IATSS Forum program, but your superior is opposed.” Please attempt to persuade your superior to consent by using at least one of the following points. (See attached instruction for details)

(A)

IATSS Forum Reference Form

(To be written in English in block letters)
(Your direct supervisor at your present job)

Applicant's Name : _____
Position : _____

Name of Referee : _____
Position : _____
Institution : _____
Location : _____

1. How long and in what capacity have you known the applicant?

2. Please give your personal evaluation of the applicant.

Signature _____ Date _____

Thank you for your time and attention.

(B)

IATSS Forum Reference Form

(To be written in English in block letters)

Applicant's Name : _____

Position : _____

Name of Referee : _____

Position : _____

Institution : _____

Location : _____

1. How long and in what capacity have you known the applicant?

2. Please give your personal evaluation of the applicant.

Signature _____ Date _____

Thank you for your time and attention.

FAQ regarding the 47th & 48th IATSS Forum Application

<Eligibility for participation in IATSS Forum>

Q1: What are the qualifications required to participate in the IATSS Forum program?

A1: Basically, anyone under 35-years-old at the closing date of the application can participate in the program, if s/he has two years of full-time professional experience, can communicate with others in English, and has a mind to learn together in cooperation with other participants.

Please refer to “4.Eligibility”(page2) on the application form for more details about qualifications.

Q2: I am currently studying at graduate school while working. Do I have the proper qualification requirements?

A2: Yes. If you can be reinstated to your current position in your company/organization after completion of the program, also fill out other qualification requirements you can apply to IATSS Forum. We appreciate your continued study while working.

<Application& Screening>

Q3: From what point of view does IATSS Forum do the screenings?

A3: In the interview, IATSS Forum appreciates applicants' ability to express their opinions clearly. Also, we focus on whether the applicants are open-minded toward understand other points of view, and develop both their own and others' ideas through discussions. From this point of view, we try to select people from a variety of backgrounds and fields to avoid homogeneous groups.

Q4: I am Malaysian, and living in Singapore at the moment. Which country committee should I apply to, Malaysia or Singapore?

A4: Please apply to the Malaysian Country Committee. If you have passed the second screening, you will have a final interview screening in Malaysia as well. This is because participants will be selected as representatives of their nations.

<Programs>

Q5: As IATSS Forum is organized by IATSS (International Association of Traffic and Safety Sciences), do the contents of the program only focus on traffic related issues or any specific field?

A5: No. IATSS Forum does not focus so much on in-depth research in any particular field. It gives participants opportunities to broaden their knowledge in a variety of fields, and offers them a chance to tackle a variety of issues through many different perspectives.

Q6: I have heard that, at the IATSS Forum, there are no tests to complete the program, nor is there a declaration of ranking regarding the participants' performances. Why is that? In that case, will no one be evaluating or giving advice for improvement? Will the performance of the participants not be reported to their supervisors?

A6: IATSS Forum does not evaluate participants or rank them. Because the purpose of IATSS Forum is not to obtain knowledge or informations, we do not have tests to check how much knowledge or information the participants have acquired. IATSS Forum is a place where participants cooperate with each other. Moreover, IATSS Forum does not report anything to the participants' supervisors.

Participants can evaluate themselves on how deeply and broadly they have thought through a lot of discussion in seminars or Group Study. During the IATSS Forum program, the participants will have a lot of opportunities to think and discuss issues in meeting their ASEAN neighbors and Japanese people, touching on Japan's current situation, and tackling various ASEAN issues from a global perspective. The objective of IATSS Forum is to deepen participants' understanding by thinking and discussing things together on the basis of knowledge or information.

IATSS Forum hopes to give participants a place where they are able to brighten their individual characters, not to squeeze them into shape. At IATSS Forum, staff members of the IATSS Forum Suzuka secretariat will support and help better the stay of participants; however, they will not give participants lifestyle guidance. The participants of IATSS Forum are adults; therefore, IATSS Forum does not bind them with detailed rules. Participants create a comfortable community life by themselves.

Q7: I would like to participate in the spring forum on the grounds that I will be involved in a project at my company during the autumn period.

A7: When you apply to the forum, you can not choose which season's forum you will participate in. After having been selected as a successful candidate, please inform us of your preference at the Final Screening Interview.

<Others>

Q8: After completing the IATSS Forum program, I would like to visit some places before leaving Japan; may I have permission to do so?

Q9: On the way back home from Japan, may I drop by some other countries? Of course, I do not mind paying the necessary expenses?

A8&9: No. Participants must return to their home country by the designated date, on the designated airline. Your training visa permits you to stay in Japan only during the program period. In addition, your primary purpose should be to participate in the program, and after that to be reinstated to your current job, to put what you have gained at IATSS Forum into practical use. From this point of view, IATSS Forum requests that you return straight home right after the program.

Q10: Who bears the expenses related to the IATSS Forum program?

A10: IATSS Forum bears the round trip airfare, participation fees for the program, accommodations, and almost all food expenses, etc. Participants need to pay for their personal expenses, and part of their food expenses. More detailed information regarding the burden of expense is written in the "Letter of Agreement" which will be given to successful candidates after the final screening.

Q11: After completion of the IATSS Forum program, will participants be involved in any particular activity?

A11: After completion of the IATSS Forum program, Participants join the IATSS Forum alumni association in their home country. These organizations offer a place to continue sharing a wealth of experience through networks of alumnus that span a broad range of ages and occupational fields. Active alumni associations in each country provide opportunities for alumni to get together and exchange the latest information from various fields. Alumni activities also include informational sessions for prospective applicants and NGO-type community services, such as English lessons or traffic safety education for disadvantaged children.

★On this sheet, only frequently asked questions are written. If you have any further questions, please do not hesitate to contact your country committee secretary at any time.