



Babe Ruth League, Inc.



A Non-Profit Tax-Exempt Organization for 5 to 18 Year Old Players

Website: www.baberuthleague.org

International Headquarters: 1770 Brunswick Pike, P.O. Box 5000, Trenton, NJ 08638

Phone: 609-695-1434 Fax: 609-695-2505

Winston-Salem, NC Office: 823 West Fifth Street - Suite D, Winston-Salem, NC 27101

Phone: 336-733-5115 Fax: 336-733-5153

TO: State Commissioners
FROM: Rosemary Schoellkopf, Executive VP/CFO
DATE: June 28, 2004
RE: STATE CHAMPION INFORMATION/SCORE SHEETS

Enclosed are State Champion Information/Score Sheet Forms. You will find one form for each level of play. This form is to be completed once the state champion has been determined. At that time, you will also present to the winning team their respective Pre-World Series Instruction Memo which is addressed to the State Champion Team Manager.

After the State Champion Information/Score Sheet has been completed, it must be sent to this Headquarters along with signed copies of both the Official Tournament Team Roster and the Letter of Eligibility.

Make additional copies and distribute the copies as follows:

- One copy -- to be sent to Babe Ruth League, Inc. Headquarters
- One copy -- to the team manager to be kept with the team records
- One copy -- for the State Commissioner's records
- One copy -- for the regional tournament site

In the envelopes provided (one for Headquarters in Trenton, NJ and one for the regional site), please include the following items:

- ✓ ♦ a completed State Champion/Score Sheet form
- ✓ ♦ a completed Letter of Eligibility Form
- ✓ ♦ a completed Official Tournament Team Roster/Player Information Sheet
- ✓ ♦ one set of Consent for Treatment forms (one slip for each player)
- ✓ ♦ one 5"x 7" or 8"x 10" color glossy photograph of the championship team (Only one manager, two coaches and maximum number of 15 players (or 18 players for the 16-18 division), are allowed to be photographed. No bat boys, etc. NOTE #1: Color copier photos are NOT acceptable; it must be a true photograph. NOTE #2: Digital photos are acceptable provided they are high quality. They can be emailed with the proper identification to your respective Headquarters Service Representative.
- ✓ ♦ a list of names of the people shown in the photograph (first row-left to right, second row-left to right, etc.) on a separate sheet of paper or as an email attachment with the photo - be sure the manager and coaches are identified along with the team players

To assist you, we have enclosed the following items:

- ⇒ one set of Consent for Treatment forms (should the host team win the state championship)
- ⇒ one pre-addressed envelope to mail forms and picture to the regional site
- ⇒ one pre-addressed envelope to mail forms and picture to BRL Headquarters

Please do not hesitate to contact me should you have any questions concerning this memo or these instructions. We very much appreciate your assistance in these most important matters. Best wishes for very successful state tournaments!

Enclosures

cc: Regional Commissioners