



**RANCHO LOS CERRITOS FOUNDATION**  
4600 Virginia Road, Long Beach, California 90807 (562) 570-1757

*Summer job opportunities!*

**EXPLORE A CAREER IN HISTORY MUSEUMS**

**Getty Multicultural Undergraduate Summer Internships**  
**At Rancho Los Cerritos Historic Site, Long Beach, California**  
**TWO POSITIONS AVAILABLE**

**INTERN POSITIONS (2):** Curatorial Intern and Educational Intern  
**HOURS:** 40 hours per week for ten weeks scheduled between June 10–August 22, 2008  
**COMPENSATION:** \$8.75/hour; funding provided by the Getty Grant Program

*The Getty interns at Rancho Los Cerritos Historic Site have an opportunity to explore educational and curatorial work at a mid-size museum; enhance research and communication skills; acquire experience planning and implementing public events; and work closely with volunteers and museum staff. The interns will also participate in Getty-sponsored seminars and trips.*

**DUTIES AND RESPONSIBILITIES:**

Curatorial Intern: Learn basic museum accessioning, cataloging and conservation practices, conduct research on historical topics, and assist with development of the museum's popular public educational program, *Mud Mania: A Celebration of Adobe!* held August 17. Specific curatorial tasks include cataloging and scanning historical photographs in the Sarah Bixby Smith Manuscript Collection into the archival photograph collection from the museum's archives, and doing historical research on the typical lifestyle, background and job responsibilities of a vaquero or sheep herder working on a Southern California rancho in the 1860s and 1870s.

Educational Intern: Help enhance the Rancho's interpretative programs, implement several child-oriented activities, and assist with development of the museum's popular public educational program, *Mud Mania: A Celebration of Adobe!* held August 17. Specific tasks may include the development of educational materials for the museum's website or PowerPoint presentations about Rancho history for use in docent training; supplementing the museum's self-guided tours by developing satchels filled with hands-on activities for family use; drafting a self-guided garden tour brochure, and/or translating the museum's self-guided tour brochure into Spanish.

**MINIMUM QUALIFICATIONS:** Must be a currently enrolled undergraduate and have completed at least one semester of college by June 2008, but may not graduate before December 2008; must be a resident of or attending college in Los Angeles County; and must be of African American, Asian, Latino/Hispanic, Native American or Pacific Islander descent. May not have received more than one other Getty internship award. Applicant must be able to communicate well both orally and in writing in English, and to have moderate computer skills.

**TO APPLY:** Qualified applicants must submit a current resume and references; a cover letter outlining how they meet the minimum qualifications, summarizing their current studies, and describing what they hope to receive from the internship experience; and a brief writing sample, no later than **May 1** to: **Rancho Los Cerritos Foundation, 4600 Virginia Road, Long Beach, CA 90807.**

**THE MUSEUM:** The Rancho Los Cerritos Foundation provides support for enhancements at Rancho Los Cerritos Historic Site, an 1844 Monterey Colonial style adobe on 4.7 acres of land. The museum focuses on the interpretation of rural life styles and economic development in southern California between the 1840s and 1940s. The Parks, Recreation and Marine Department, City of Long Beach operates Rancho Los Cerritos. It is open Wednesday through Sunday from 1:00 -- 5:00 p.m. for public tours, Wednesday and Thursday mornings for school tours, and offers special events and programs throughout the year.

**[www.rancholoscerritos.org](http://www.rancholoscerritos.org)**