# QUEENSLAND BUSHWALKERS CLUB INC

## **EVENT NOMINATION FORM**

EVENT			DATE:		LEADERS N HOME PHO MOBILE PH	NE NO					
RETURN KILOMETRES	MEETING P	LACE TIM	Ē	DATE	EMERGENC HOME PHO MOBILE PH						
PASSENGERS RECOMMENDED CONTRIBU	JTION \$	CAMPING FEE CO	STS \$	EXTRA COS	TS \$						
ACKNOWLEDGEMENT OF RISKS AND OBLIGATIONS OF MEMBERS AND VISITORS											
In voluntarily participating in the above activity of this Club, I am aware that my participation in this activity may expose me to hazards and risks that could lead to injury, illness or death or to loss of or damage to my property. In particular when participating in abseiling or above the snowline activities I am aware that these activities expose me to additional hazards and risks. To minimize these risks I have endeavoured to ensure that: 1. This activity is within my capabilities. 2. I am carrying food, water and equipment appropriate for the activity. 3. I have advised the activity leader if I am taking any medication or have any physical or other limitation that might affect my participation in the activity. I will make every effort to remain with the rest of the party during the activity, advise the leader of any concerns I am having and accept all reasonable instructions of the leader of this activity. I have read and understand these requirements. I have considered the risks before choosing to sign this acknowledgement of risk. I still wish to join this activity. I accept that in signing this form I will take responsibility for my own actions.											
SIGNATURE (Sign on day of walk only)	MEMBER YES/NO	NOMINEES NAME PRINTED	CONTACT HOME PHONE NO.	MOBILE PHONE NO (OPTIONAL)	CAR AVAILABLE YES/NO	SUBURB	TRANSPORT REQUIRED YES/NO	LIFT WITH			
	1										

Visitors automatically become Probationary Members by signing the above Acknowledgement of Risk and Obligations on their first walk. A Probationary Member must become an Ordinary Member on his/her 2nd walk by filling out a Membership Form and paying the Membership Fee.

## Leader's Use Only

	Date		
Name	Amount	Particulars	Signature of Leader

#### Report of Injury or Incident on a Walk.

Injury = Any injury requiring medical attention. Please phone or email to a Committee Member within 24 hours if possibility of an Insurance Claim. Incident = Any event causing concern during a walk, including "near misses". Please report any Incident as soon as possible to a QBW Committee member. Near Miss = An incident where there was a real risk of injury or potential to cause harm even if no one was injured or no equipment was damaged.

### Leader's Checklist

- Ensure all participants sign the Event Nominaton Form
- □ Ensure have a map, compass, first aid kit, mobile phone and any other appropriate equipment.
- Check if other walkers have additional equipment, eg rope, PLB etc.
- Hold an introductory circle where everyone introduces himself or herself.
- Advise details of the walk including expected terrain, distance & possible hazards. Show route on map if available.
- Ensure everyone has adequate food and at least two litres of water.
- □ Ensure everyone has adequate protection from the weather, eg warm jumper, raincoat, broad brim hat etc.
- Do a head count and let everyone know the number.
- □ If eight or more participants appoint a "Tail End Charlie" and explain use of Tail End Charlie.
- Explain details of how to keep together and what to do if separated.
- Before leaving, every driver to check car is secured, lights off and keys securely put away.