

# Queensland Bushwalkers Club Inc. By-Laws

Updated 28 July 2009

## 1. MEMBERSHIP FEES AND REQUIREMENTS

- A. Fees will be paid when submitting an application for membership of the Queensland Bushwalkers Club and thereafter prior to the Annual General Meeting. (30/6/2005)
- B. The minimum age of membership will be 18 years. (30/6/2005)
- C. Only Ordinary Members of the Club and members of clubs affiliated with the QFBWC may go on more than one walk. *For exception see IL.* (24/02/09)
- D. Increase membership fees for 2007/08 to \$30. (4/06/07)
- E. Club year is from 1<sup>st</sup> July to 30<sup>th</sup> June the following year. (23/03/04)
- F. A visitor/non-member becomes an Ordinary Member when he/she pays the Membership Fee and is accepted by the committee. (30/6/2005)
- G. When a non member pays the required membership fee and fills out membership form and submits application to the leader of the walk OR committee member he/she become a Probationary Member until accepted by the Committee. (28/10/08)
- H. The committee delegates authority to walk leaders to accept Probationary Members. (30/6/2005)
- I. Non-Members automatically become Probationary Members by signing the Waiver Form on the Event Nomination Form on their first walk. No prescribed fee is payable for Probationary Members. Probationary Members must become Ordinary Members by their second walk by completing a Membership Form and paying the prescribed fee. (24/02/09)
- J. New members joining mid-year or close to end of financial year are required to pay the full membership fee. (28/10/08)
- K. Members unfinancial for more than two months are sent a reminder letter and given 30 days to pay subscription. If no payment is made, membership is cancelled. (28/10/08)
- L. Persons under 18 years of age may attend only three Club events in one calendar year to comply with current insurance requirements. (24/02/09)

## 2. MEETINGS

- A. It is the responsibility of the member to attend General Meetings to be informed of Club activities. (30/6/2005)
- B. General Meetings shall be held on the first Tuesday of the month as required. The first Tuesday meetings not a General Meeting will be termed a Club Meeting. (23/03/04)
- C. The Chair will be given the respect of the Meeting at all times. (30/6/2005)
- D. At each General Meeting a copy of the Constitution and By-Laws will be available for perusal. (30/6/2005)
- E. The Club Committee shall meet at least every two months, in such place as shall from time to time be determined by the Club Committee members. (30/6/2005)
- F. Minutes be sent to all committee members within two weeks of last Committee Meeting. (26/05/04)
- G. The number of positions in the management committee (with voting rights) to be increased to 9 (nine). The extra positions are: Social Secretary and Safety & Training Officer. (12/04/05)
- H. That a nominee for an activity that requires pre payment pays said fee at time of nomination. (31/05/05)

## 3. OUTINGS

- A. The leader, on behalf of the Club, has full control of the outing and has the discretionary power to decide who may participate. (30/6/2005)
- B. Participants are to nominate for an outing as soon as possible to assist the leader with planning. (30/6/2005)
- C. Nominations close 9.00pm on the Wednesday prior to the outing or at leaders discretion. (30/6/2005)
- D. Participants of the outing are to obey all reasonable instructions given by the leader on an outing. (30/6/2005)
- E. Participants are to be punctual. Walks will depart promptly at the stated time. (30/6/2005)
- F. Participants registered for an outing are to advise the leader as soon as possible if unable to attend. (30/6/2005)
- G. Any participant who has car-pooling organised for him/her is to contact the driver of the vehicle as soon as possible if unable to attend the outing. Failure to do so may mean no further car-pooling will be organised for that person. (30/6/2005)
- H. All participants on a walk are to sign the release waiver and indemnity on the Event Nomination Form. (30/6/2005)
- I. All participants on a walk are to adhere to the principles of Minimum Impact Bushwalking. (30/6/2005)
- J. For safety reasons, the minimum number of participants on an outing will be four. (30/6/2005)
- K. Leaders may seek reimbursement from the Club for any reasonable expenses incurred in fulfilling their responsibilities. (30/6/2005)
- L. Club members to pay \$5 for the use of the Club harness and a further \$5 to use the Club ropes while abseiling. (28/02/06). Probationary Members and members of other clubs pay \$10 for the use of ropes, and \$10 for the use of harness equipment (25/11/08). The abseiling equipment is only to be used by members for a Club activity. (30/05/06)
- M. Steve's donated backpack be hired out to Club members at Club events for \$5 per week. (30/6/2005)
- N. The hirer/user of any Club equipment may be responsible for replacement or repair if damaged or lost. (30/6/2005)
- O. Pack liners for sale at \$3.00 each or two for \$5.00 to financial members only. (30/6/2005)
- P. Financial members of the Club who lead a walk be reimbursed 50% of cost of a Senior First Aid Course, Refresher Course, or CPR. (28/07/09) Leaders who have led 5 walks or more in the previous 12 months are entitled to full reimbursement of Senior First Aid Course or refresher course. (28/07/09)

# Queensland Bushwalkers Club Inc. By-Laws

- Q. Extend an invitation to BOSQ and YHA that our walks are on the web and that members from affiliated clubs are welcome to nominate for our walks. (30/6/2005)
- R. Space Blankets to be sold for \$2.50 each. (30/6/2005)
- S. It is the responsibility of the walker to let someone responsible know that they have gone on a walk with QBW and leave details such as contact phone numbers with that person. (12/04/05)
- T. It is the responsibility of the leader to leave a list of names and phone numbers of people attending the walk with a responsible person and to give that person an ETA. Also that responsible person is to have a list of names and phone numbers of the QBW committee. (12/04/05)
- U. That a nominee for an activity that requires pre-payment pays said fee at time of nomination. (30/6/2005)
- V. Include "injury, lost walkers, and unscheduled overnight stays in the bush" figures in Outings Officer report at end of year. (27/05/08)
- W. For safety reasons, the minimum number of members on a pre-outing will be –
  - a. 1 member if just checking campsite, road conditions, mileage, etc. with no significant walking;
  - b. 2 members for a maintained graded track;
  - c. 2 experienced members for off-track and PLB must be taken;
  - d. 4 or more members for off-track then PLB optional. (30/6/2005)
- X. Outings Secretary to be notified not more than one month prior to pre-outing. (30/6/2005)
- Y. The Club's insurance company is to be notified of any injury or incident as soon as possible after the completion of the walk. (24/02/09)

## 4. GRIEVANCES

- A. Any grievances or disharmony within the Club should be brought to the attention of a Management Committee member. (30/6/2005)
- B. The Management Committee will decide at their earliest convenience what action to take about any such grievances. (30/6/2005)

## 5. CLUB NEWSLETTER

- A. The Club shall aim to produce a monthly Newsletter providing that this can be done at a modest cost to the Club. (30/6/2005)
- B. As from the March 2004 Newsletter, people wishing to receive the Newsletter by post will need to pay an additional \$15.00 per membership year. (30/6/2005)