

# **St. Joseph's High School Old Students' Association**

**Minutes of the Statutory Quarterly General Meeting held on Tuesday December 14, 2004  
at St. Joseph High School, Woolford Avenue.**

## **1. Attendance**

### ***Executive Members***

Curtis Bernard – President

Wasim Khan – Vice President

Keane Glasgow – Recording Secretary

Shawnella Sampson – Corresponding Secretary

### ***Ordinary Members***

Fifteen (15) ordinary members were present at the meeting

## **2. Agenda**

1. Prayers
2. Welcome and President's Remarks
3. Fund Raising Report
4. School's Report
5. Public Relations Report
6. Education Delivery Enhancement Committee Report
7. Financial Report
8. Any Other Business

## **3. Proceedings**

- The meeting commenced at 17:45hrs.

### ***3.1 Prayers***

- Mr. Wasim Khan said prayers to open the meeting.

### ***3.2 Welcome and President's Remarks***

- The Vice-President welcomed all those present, especially the new members – the recent graduates. They in turn introduced themselves.
- The President, also, welcomed everyone.
- The Minutes of the previous meeting were found without error.

### ***3.3 Fund Raising Report***

- The Fund Raising Report was presented by the Vice President.
- He informed the meeting that the last fund raiser was a Games Night, held on December 10, 2004. There were approximately 150 persons in attendance and a profit of \$29,740 was made. Questions were asked by members and they were answered.
- Upcoming activities are a Bar-B-Que, Fish Fry & Lime planned for January 22, 2005 at the school; A Talent Show planned for early March.
- It is hoped that we will have the participation of both present and past students in categories such as Dramatic Poetry, Song, Dance and Fashion Display among others.
- We hope to collect the \$350,000 promised to us by Demerara Distillers Limited (DDL).
- Mr. Quacy Williams has proposed the holding of a Disco Night. Details for this activity will be forwarded to everyone.

### ***3.4 School's Report***

- The Corresponding Secretary presented the School's Report.
- She informed the meeting that Mrs. Fung reported at graduation that 100% of the students graduated this year with 90% passes in at least 5 subjects with Grades 1 – 3.
- The school excelled with extra-curricular activities particularly cricket and poetry.
- There is a Steel Orchestra at the school.

### ***3.5 Public Relations Report***

- The Public Relations Report was also presented by the Corresponding Secretary.

- She informed the meeting that there is no newsletter to end the year. It is however, hoped to have one early in the new year.
- The website has been updated and all information about the Association can be found there.
- There was an official handing over of the Food & Nutrition Lab. The Media was present.
- Members were again asked to join the Committee. No one, however, volunteered.

### ***3.6 The Education Delivery Enhancement Report***

- This report was presented by the President.
- He informed the meeting that we are awaiting word from DDL, as we hope to get the \$350,000 they promised us, early next year so as to get the Computer Lab started.
- Some computers have already been bought and the school is willing to use their money to help get the Lab started.
- The U.S. Chapter cannot make a major contribution as a chapter, but individual members might do so.
- One member asked questions about the Technical Drawing Lab and a new member of the Association answered them.
- The Association's goal is to refurbish all the labs upon the completion of the Information Technology Lab and this will be done in the order urgency of needs.

### ***3.7 Financial Report***

- The Financial Report was also presented by the President.
- He reported that the sum total of all Association's accounts closing balances at December 13, 2004 was \$81,299. (See Appendix 1 for details)
- Questions were asked and answered.

### ***3.8 Any Other Business***

- Discussions were held focusing on reasons for members not attending meetings and measures to remedy the situation.
- The next reunion will be held in Canada sometime around Caribana 2006.

- New members were asked to comment on the Association. Their responses were:
  - \* need to find members
  - \* continue to encourage the school to support
  - \* everyone should bring/tell a friend when there is a meeting.
- Mr. Kirkpatrick volunteered to put an ad in the papers whenever there is a meeting.
- It was suggested to have the games night as a social activity at someone's residence with members bringing something instead of having them as fundraisers.
- New members were informed about dues and other information about the Association.
- They were placed on Committees as follows
  - \* Shellon (Fund Raising)
  - \* Mohamed, Justin & Deidre
- Problems with dues were sorted out.
- Next scheduled meeting is March 29, 2005.
- Once the Bar-B-Que is planned, members will be notified of a meeting before the meeting's scheduled date.

There being no other business the meeting ended at 19:07hrs.

Keane Glasgow

RECORDING SECRETARY

*Appendix 1*

**St. Joseph High School Old Students' Association**  
**Financial Report**  
*September 28 to December 13, 2004*

Mr. Chairman, fellow executive members, members all a good evening to you. I wish to report on the financial aspects of our association's operation for the period September 28 to December 13, 2004.

**Income**

During the period being reported on the association received income from

Donations	- \$ 13,600
Dues	- \$ 14,800
Fund Raising – Games Night	- \$ 74,380
<b>Total Income</b>	- <b><u>\$102,780</u></b>

**Expenditure**

During the reporting period the association incurred the following expenses

***Fund Raising***

Games Night	- <u>\$57,640</u>
<b><i>Sub-Total</i></b>	- <b><u>\$57,640</u></b>

***Others***

Bank Charges	- \$ 875
Graduation Prizes	- \$15,000
Supplies and services	- <u>\$ 2,055</u>
<b><i>Sub-Total</i></b>	- <b><u>\$17,930</u></b>

<b>Total Expenses</b>	- <b><u>\$75,570</u></b>
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**Profit and Loss**

During the period the association recorded a surplus of **\$27,210**

**Account Balances**

The Following are the account balances closing at the end of the period.

	<b>Mar. 30, 2004</b>	<b>Jul. 05, 2004</b>	<b>Sep. 27, 2004</b>	<b>Dec. 13, 2004</b>
GBTI Chequing	\$139,087	\$174,647	\$34,779	\$34,509
GBTI Savings	\$5,272	\$5,272	\$5,272	\$5,272
Refurbishing	\$4,772	\$4,772	\$4,772	\$4,772
Cash in Hand	\$13,440	\$2,415	\$9,266	\$36,746
<b>TOTAL</b>	<b>\$162,571</b>	<b>\$187,106</b>	<b>\$54,089</b>	<b>\$81,299</b>

Thank you.

Alana Beresford  
Treasurer