



**UNIVERSITY OF ALASKA SE – SITKA
FOREST PRODUCTS PROGRAM**

SOLICITATION FOR SUPERVISED RESEARCH PROJECTS
March 15, 2002

In accordance with 7 CFR 3015.158 (b) of the Uniform Federal Assistance Regulations and related University of Alaska Regulations the Forest Products Program is soliciting proposals for conducting Forest Products Research Projects.

1) Activities that will be supported:

- a. Proposals are solicited for projects that define new markets; investigate improved markets; create jobs; improve technology; demonstrate use of Alaska species in existing applications; create value added products from existing processed material; utilize low quality trees or residuals from existing manufacturing to create high-value products; and, create employment in rural areas. Projects may be concerned with traditional or non-traditional forest products.
- b. Priority will be given to projects that utilize low quality trees and residuals from existing processing facilities.

2) Eligible applicants:

Proposals will be accepted from individuals and/or organizations. Each application must designate a person as Project Director who has a demonstrated ability to plan, execute, and report results from a structured research or demonstration project. Demonstrated ability may be confirmed by references or attainment of a degree that demonstrates formal training in research methods. Each proposal must include a letter and statement from the designated Project Director that they agree to the stated role as planner, manager, and reporter.

Special conditions may be applied to applicants, in accordance with Sec. 3014.4, if they are determined to be financially unstable, have a history of poor performance, or they do not have a management system that meets reasonable business standards.

3) Date funds will be available and expected amounts:

- a. Proposals will be accepted during the period **March 15, 2002** and the close of business on **May 1, 2002, at 16:00 hours.**
- b. Proposals selected for consideration and approved for funding by CSREES will be funded starting on or after **October 1, 2002.**
- c. Pending approval of the FY 2002 Budget by CSREES, \$75,000 is available for award. Additional amounts may be available at a later date.

4) Projects will be evaluated and weights assigned as follows:

- a. Potential value of new and/or improved products that result from the effort *(10 points);*
- b. Potential to maintain existing jobs for the next 10 years *(10 points);*
- c. Potential to create new jobs over the next 10 years *(10 points);*
- d. Relative value added to existing products *(10 points);*
- e. Relative value of new products resulting from the effort *(10 points);*
- f. Number of jobs created in rural areas *(10 points);*
- g. Ability to improve utilization of low quality trees and existing residuals (bark, chips and low grade lumber *(10 points);*
- h. Uniqueness and quality of presentation *(10 points);*
- i. Conformance with instructions *(10 points);*
- j. Research value (will results add to basic scientific knowledge) *(10 points).*

5) Evaluation of proposals:

Independent reviewers will evaluate proposals objectively using the above noted evaluation criteria and weight system.

- 6) **Proposals postmarked no later than the closing date (May 1, 2002, 16:00 hours) must be mailed to the following address:**

**Forest Products Program
University of Alaska Southeast – Sitka Campus
1332 Seward Avenue, Sitka, Alaska 99835
ATTN: Proposal for Supervised Research Project
Dr. Allen M. Brackley, Project Director**

- 7) **Each application must include the following sections and forms:**

- a. UAS-FPP-SRP-Form 1 – Cover Sheet
- b. UAS-FPP-SRP-Form 2 – Project Description Form
- c. UAS-FPP-SRP-Form 3 – Project Schedule, Milestone, and Billing Form
- d. UAS-FPP-SRP-Form 4 – Budget Worksheet
- e. UAS-FPP-SRP-Form 5 – Project Acknowledgement and Agreement Form
- f. Letters from Cooperating Parties (Each cooperating party must supply a letter that states the party is aware that an application is being filed and agrees to provide services during stated time period).
- g. Material that confirms the Designated Project Director has the ability to plan, execute and manage the proposed project.

Educational Institutions may submit applications in the format and forms specified in the document, *Guidelines for Proposal Preparation and Submissions of Special Research Grants*, prepared by the Cooperative State Research, Education Service, USDA.

- 8) **Cost Sharing and Administrative Requirements:**

Cost sharing is allowed, but not required. Project costs will be in accordance with Office of Management and Budget Circulars (OMB) A-21, Terminology and administrative procedures will be in accordance with OMB Circular A-110. Audit and accounting procedures will be in accordance with OMB Circular A-133, or Generally Accepted Accounting Procedures (GAP) and acceptable to the University of Alaska SE, Director of Business Services. Payments will be made in accordance with the “Statement of Work” negotiated between the applicant and the Project Director. The terms of the “Statement of Work “ will be incorporated into the contract for supervised research effort. Terms of payment will be subject to review and approval by the University of Alaska SE, Director of Business Services.

9) Type of Contract, Transfer of Funds and Payments:

Upon notification by CSREES of approval for funding, the UAS-Project Director and the applicant will prepare a statement of work that outlines the critical activities/work/effort that will be conducted. Payments will be based upon attainment of stated critical steps and submission of invoices to the Project Director. Individuals will be required to sign and return a Professional Services Contract to the Director of Business Operations at UAS in Juneau, prior to the release of funds for project activities. Contracts with other educational institutions will be in the form of Cooperative Agreements.

10) Catalog of Federal Domestic Assistance Number:

Funds made available by this program are listed in the Catalog of Federal Domestic Assistance as Program Number 10.200, Grants for Agriculture Research and Special Research Grants.

11) Copyright and Publications:

The University of Alaska and CSREES USDA will retain an irrevocable right to publish and report information resulting from a supported project. In fact USDA regulations require that the results be published. This does not mean that it can't be copyrighted or that the results can't be treated as temporarily confidential. This issue is addressed in the section containing answers to **FREQUENTLY ASKED QUESTIONS (FAQs)**.

12) Recognition of Funding:

Any report or presentation resulting from a project funded by CSREES USDA and the University of Alaska System must contain the following statement to recognize the source of funding:

This material is based upon work supported by the Cooperative State Research Education and Extension Service, U.S. Department of Agriculture under Agreement with the University of Alaska. Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author and do not reflect the view of the U.S. Department of Agriculture or University of Alaska System.