

INFORMATION FOR SUCCESS IN MR. KING'S CLASS

STUDENT (PRINT) _____ STUDENT (SIGN) _____

PARENT (SIGN) _____ PARENT EMAIL _____

I have read and understand the information below.

Please sign and take this home, have your parents read and sign it, and bring it back to me. I will then give it back to you and you should keep it in your class notebook. The purpose of this sheet is for communication and it contains things you need to know to be successful in our class.

I would also like to use this opportunity to welcome you back to school and to this class. Since I have so few chances to meet and talk to your parents, I would like them to know that they should always feel free to contact me if they have any questions through the year. I look forward to seeing and meeting them (not just at parent-teacher conferences). My voice mail number is: **(303)982-3685**. To access information about my classes, myself, your progress and grades, please visit my website:

<http://www.geocities.com/twistedridge>

My email address is: **lking@jeffco.k12.co.us**.

1) **BEHAVIOR**: You are here to learn and I am here to help you do that. **RESPECT** your teacher, your classmates, the building, grounds, properties (eg. furniture and textbooks), and above all, yourself! Make smart decisions and take responsibility for your bad ones.

Please don't bring IPODS, CD players, cell phones, radios, headphones, toys, food, candy, and drinks (other than water) to class. Research has shown they are a distraction in the classroom setting and not conducive to learning!

2) **ATTENDANCE**: It is necessary for you to be here each day, on time, for two reasons. Your participation in this class is not only important to your education, but to your classmates as well. You, and your friends, will learn more if you attend. Secondly, you are learning much of the world of work, real-life skills such as attendance and punctuality are learned by students who come to school each day and commit themselves to their time schedules.

If you must be tardy, or have to leave class after it begins, you may use 1 of 4 free hall passes that I will give you. Fill in the blanks with the date and time and I will sign it before you leave. Since my bosses encourage me to limit the number of students in the halls, I encourage you not to use all of your passes. If you must use more than the 4 allotted passes or are tardy more than 4 times, you will be required to make up the time for a 15 minute periods before or after school. **You will also be given extra credit for any passes you have left over at the end of the semester!** Please be on time.

If you have to be absent, you should have your absence excused by the attendance office then see me. If your absence is excused, you will be allowed 1 class block for each time you're absent to get your makeup work in. For example, if you were gone on Monday, the due date would be Friday. If you were unexpectedly absent on Monday and Wednesday, your makeup work would be due the next Wednesday.

If the make-up work is late, it is immediately worth 1/2 the total possible points. This amounts to a failing grade, but is far better than a "0". For each week the assignment is late, 1/2 the previous week's points will be given. If your absence is unexcused, you will receive a "0" for any work turned in late. This score will allow you to get credit for the work done, but will seriously affect your grade. **ALL ASSIGNMENTS must be turned in by the end of the marking period.** If a major assignment (test, lab, or homework worth 40 or more points) is not turned in, it will be impossible for me to calculate a fair grade for you and a parent meeting will be called. I know you can complete all assignments so get all work in on time!

If you miss a test, you should take a make-up test within a week of your absence. It is in your best interest to take it as soon as is possible, but if more time is needed, have your parents contact me.

3) **GRADING:** Grading is done on a straight-scale according to the following table:

100-90	89-80	79-70	69-60
A	B	C	D

60% of your overall grade will be from your average test scores and 40% from homework.

If you are not satisfied with your numerical grade, you are welcome to do extra-credit work. Extra labs, reading, book reports, essays, films, decorations and art work, and reports are all accepted as long as they pertain to the class you are taking. **Material must be written in your own words and references are required for your work to be considered for extra credit.** Extra credit will only be counted once all regular classroom work is completed. Extra credit can help you if you are a few points from a higher grade and allows a way to reward motivation, ambition, desire, and hard work. It is not recorded on the computer and more information is posted on my website and the flier posted in the room.

One thing that will help you to be successful in this class is your ability to organize. **I will give you an easy A** on a homework assignment if you keep a notebook (or folder, or binder) for this class. It should contain your class notes, quizzes, papers, handouts, and old graded assignments. You should be rewarded for quality, hard work so keep careful track of your grades. **Your grade is your responsibility!**

4) **COMMUNICATION:** I realize that you are occasionally under a lot of stress and feel like you have the weight of the entire world on your shoulders. If you are having personal problems or are involved in many activities and need time to sort them out, you may see me before or after school. We can sometimes work out a deal on a homework extension. If you feel uncomfortable doing this, have your mother or father contact me.

I hope you learn a lot in our class!

Mr. King