

WESTERVILLE NORTH THEATRE BOOSTERS

BY-LAWS

ARTICLE I: Government of the Association

Section 1. Between meetings, as established by the Constitution, the government of the association is vested in the Executive Committee.

ARTICLE II: Duties of the Executive Committee

Section 1. Conduct regular committee meetings monthly or as needed during the school year, the time to be fixed by the committee at its first meeting after elections are held. A majority of the voting Executive Committee members shall constitute a quorum. Special meetings may be called by the president or by a majority of the voting members of the Committee.

Section 2. Formulate an agenda for the general meeting.

Section 3. Present a report at all general meetings of the Westerville North Theatre Boosters.

Section 4. Establish a projected budget of the expenditures of the Westerville North Theatre Boosters.

Section 5. Transact necessary business in the intervals between general meetings and such other business as may be referred to the Committee.

Section 6. Create standing committees and approve plans of work of the standing committees.

Section 7. Appoint an auditing committee at least one month before the May meeting to audit the treasurer's account. The auditing committee shall consist of three members of the association not on the Executive Committee.

ARTICLE III: Financial Operations

Section 1: Being an unincorporated association, not for profit, all funds earned by this association shall be used for operational purposes as outlined in the Constitution.

Section 2. All fundraising activities must be agreed upon by a majority vote of the members in attendance at a general or special meeting.

Section 3. All requests for appropriation of funds of this association shall first be presented to the Executive Committee prior to the general meeting for consideration

before being put to the membership vote. The Executive Committee shall determine whether the requested expenditure:

- a) Is consistent with the purposes and by-laws of the association
- b) Is permitted by the financial condition of the association and will not create a hardship on the treasury considering all other obligations of the association

The president, or in his or her absence, the vice president, shall submit a report stating the findings and recommendations of the Executive Committee at the earliest general meeting of the membership. The request shall then be submitted to a vote of the membership. If the request is defeated then any portion of the request, or of the Executive Committee's recommendation pertaining to that request, may be brought to the floor and may be passed by a majority of the voting membership. However, if the request is deemed a hardship by the Executive Committee, a two-thirds majority vote of the total voting membership is required for passage. Any further motions pertaining to a hardship request must be submitted to the Executive Committee.

Section 4. The Executive Committee shall prepare a proposed balanced budget of income and expenditures indicating the funds required from the Westerville North Theatre Boosters to operate the program for the current year. This proposal shall be presented to the membership for approval at the first meeting of the school year in September. The budget shall cover the period of September 1 through August 31.

Section 5. In the event of the need for decisions prior to a general meeting regarding official action of the association, the agreement of 3 of the 5 members of the Executive Committee shall be sufficient. Funds up to \$200.00 can be committed by such action. A report shall be presented and entered in the minutes of the next general meeting of the voting membership.

Section 6. No section of this Article regarding appropriations or disbursements of funds may be suspended.

Section 7. An annual financial report of income and expenditures at the end of the fiscal year shall be submitted to the membership at a general meeting.

ARTICLE IV: Membership

Section 1. Dues for individual membership shall be as follows:

Angel:	\$10
Star:	\$15
Director:	\$25
Producer:	\$50

All members, regardless of category, have full membership rights.

Section 2. The membership, upon the recommendation of the Executive Committee, may establish other categories of membership for which dues exceed the amounts provided in Section I of the Article.

Section 3. All students, by their participation in the Westerville North Theatre Department, are non-dues paying members of this association.

ARTICLE V: Amendment to By-Laws

- Section 1. Procedures for amending the by-laws shall be as follows:
- a) a copy of the proposed change shall be presented in writing and read at a general meeting.
 - b) At the next general meeting, a majority affirmative vote of the voting membership in attendance is required for adoption of the change.

Section 2. An amendment shall become effective on the date of approval by the general membership except any amendment concerning the election of officers shall become effective at the time provided in the Constitution.

ARTICLE VI: Dissolution

Section 1. This association has been formed to assist the theatre program. It can be dissolved only by a vote of the membership after all members have been notified in writing of the intent to dissolve. All remaining funds of the association will then be turned over to the Westerville North High School principal upon dissolution of this association with no money reverting to the members of this association.